

McKinney Water District El Dorado and Placer Counties

Board Meeting Minutes

McKinney Water District Board of Directors Meeting February 25, 2022

The McKinney Water District Board Meeting will be convened by Director Swartfager at 8:00 am. The meeting will be held at 580 McKinney Rubicon Springs Rd in McKinney Estates and Teleconference (855) 212-0212. Meeting ID: 963-145-770#. Video-conferencing at:

<https://us05web.zoom.us/j/88184548868?pwd=dEE5N3Uwc29ETFJSdDI1MVV2L1BIZz09>

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent:

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held January 28, 2022 was approved on a motion by Director Swartfager and seconded by Director Arcidiacono by a vote of 5 to 0.

OLD BUSINESS

A. Update for Farr West – Quote for VFD and Upcoming Design Work

An Agreement is being drafted and will be available for signature next week. The current plan is to send out the bid package around December of this year. Award the project in January or February and begin work in the Spring of 2023. On a motion from Director Swartfager and seconded by Director Noack, on a vote of 5 to 0, the Board approved the Agreement between Farr West Engineering and McKinney Water District to Upgrade the Electrical System.

B. Sierra Controls SCADA

The Proposal has been signed and Bob Rhees will keep the district updated on the progress.

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer's Report

Financial Institution	Acct#	Date	Amount
El Dorado Savings	Checking	1/31/22	\$123,599.61
El Dorado Savings	Savings - Interest recorded on the 23 rd of each month	1/23/22	\$102,780.66
El Dorado Savings	CD maturity 3/19/22	1/31/22	\$100,218.71
Bank of the West	Checking	1/31/22	\$5,101.00
Bank of the West	Savings	1/31/22	\$194,213.75
Umpqua Bank	Savings	2/23/22	\$150,001.23
US Bank	Savings	1/31/22	\$176,593.46
Bank Totals			\$852,508.42
Total Bills/Charges			\$10,144.29
Bank Totals - Less B&C			\$842,364.13
Notes			
Rec'd Placer Co.	Electronically deposited – not included in totals above	2/18/22	\$305.04
Rec'd El Dorado Co.			

B. Bills, Charges and Transfers

Vendor Name	Description of Service	Check #	Total Due
District Agent, Graham Payne	January 2022 – Monthly Flat Fee Includes Phone and Meeting Attendance	Payroll	\$1,110.00
Sec/Treas. K. Gunter	Services for February 2022	Payroll	\$2,000.00
District Agent – G. Payne	Misc. Additional Work (included in Payroll)	Payroll	\$450.00
Michelle Noack	Meeting Hosting Fee 2/25/22 (included in payroll)	Payroll	\$45.00
Director Fees	Regular Meeting 2/25/22 Swartfager, Cotner, Dangler, Noack, Arcidiacono	Payroll	\$500.00
Anna Capello CPA	Payroll Services for 2020 and 2021	10737	\$2492.50
Karla Gunter	Postage, Office Supplies	10740	\$27.75
Tahoe City PUD	Fuel Delivery	10742	\$396.46
Cranmer Eng.	GEB0332	10739	\$65.00
AT&T Security	Ph 530-525-1120 162	10738	162.05
AT&T Security	Ph 530-525-1309 367	10738	105.06
Liberty Energy	Old Well Acct# 88513447	10741	59.78
Liberty Energy	New Well Acct# 88549765	10741	450.62
State and Fed. Taxes	Payroll Taxes (pd. by payroll Co.) 2/15/22	Auto	2234.60
Verizon	Services for February 2022 (Autopay)	Auto	45.47
Total Bills and Charges			\$10,144.29

Bills/Charges & Transfer Approved This Meeting

On a motion of Director Swartfager and seconded by Director Noack the bills and charges were approved by a vote of 5 to 0.

District Office: 103 Simmons Way Folsom, CA 95630 - (916) 987-7130 - karlagunter@yahoo.com

District Agent: (530) 307-9032 – wspsgraham@gmail.com

C. Appointment of Board President

Director Arcidiacono nominated Director Swartfager to continue as Board President for the upcoming term. On a Motion by Director Arcidiacono and seconded by Director Noack on a vote of 5 to 0. Director Swartfager was appointed Board President for a term of one year ending February 1, 2023.

D. Cyber Security Update

Our security systems are monitored constantly and if there is ever an attempted cyber-attack on the district's water system. The District Agent will be notified immediately and action will be taken to thwart any outside activity.

E. El Dorado Savings CD – Maturity Date 3/19/22

The El Dorado Savings Bank CD will mature on 3/19/22. The Board has instructed the Secretary/Treasurer to keep the funds in the El Dorado Savings CD or move the funds into an Umpqua CD depending on the current CD rates.

F. District Agent G. Payne – Monthly Report and Water Analysis February 2022

The Secy./Treas. presented the District Agent's Monthly Report. January 2022 Production 567,855 Gallons.

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 901 McKinney Creek Rd. in McKinney Estates.

The Board has requested price quotes for a natural gas line brought to the property to power a natural gas generator. District Agent Payne will investigate.

The District received a Sanitary Survey from the State Water Resources Control Board. There are several items that need to be addressed. The Board discussed these issues and the Secretary/Treasurer and the District Agent will make sure to correct each item before the deadline.

For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

G. General Discussion

H. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Arcidiacono the meeting was declared adjourned, at 8:30 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on Friday March 25, 2022 at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agents Report

Date	2/15/2022				
Well #2 Meter Reading	1st	5,408,080	15th	5,845,287	
Gallons Produced	237,207				
Booster #1	20482	Booster #2	19585	Booster #3	672
Power Meter Reading	Date		Well # 1		
	Date	2/15/2022	Well # 2	7968	
Water Samples					
Date	Location				
2/2/2022	Bac-T	901 McKinney Creek Rd			
	Well # 1				
	Well # 2				
	Other				
Work Performed					
Observations					
Date	Well # 1 Flushing/Inspection		Inaccessible		
			All alarms tested via SCADA		
2/15/2022	Well # 2 Inspection		All alarms tested		
			Yes		
	Tank Inspection		Inaccessible		
			All alarms tested via SCADA		
Water line location/USA					
2/11/2022	6471 Marla Ct. Attempt water shutoff. Could not get to valve - To much spring water in pit.				
	Water Shut Off/On				
	Leaks Reported				
	Leaks Repaired				
	Valve Box Repaired		none		
11-Feb	6471 Marla Ct.				
	Hydrants Flushed		none		
1/15 - 2/15	North Tahoe Fire testing hydrants				
	Valves Exercised		none		
	None				
2/15/2022	Well # 2 Water level	Static	Dynamic		
			Static low for month	24.3	
2/15/2022	Generator Inspection/Test run	ok			
	Customer Complaints	none			
	DHS Projects	none			
	Other				
1/28	Contacted Farr West Engineering and Sierra Controls.				
2/2	Spoke with Farr West Engineering regarding Waterline Project				
2/2	Project discussions with Farr West regarding VFD and line replacement				
2/11	Attempt to shutoff 6471 Marla Ct. - Will keep checking. To much ground water				

Addendum B

TIME PERIOD 1/15/2022 - 2/15/2022

MCKINNEY WATER DISTRICT

District Office
103 Simmons Way
Folsom, CA 95630
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
1/28/2022	1	SPOKE WITH FARR WEST REGARDING VFD AND WATERLINE PROJECT. GETTING FOOTAGE FOR MCKINNEY, BELLVUE AND KNOBCONE.
2/2/22	1	SPOKE WITH SIERRA CONTROLS REGARDING SCADA UPGRADES.
2/2/22	2	MEASURED DISTANCES AND SPOKE WITH FARR WEST REGARDING WATERLINE.
2/11/22	5	WORKED AT VALVE AT 6471 MARLA CT. VALVE HAS TOO MUCH GROUNDWATER IN PIT TO SHUTOFF. WORKED WITH HOFFMAN PLUMBING AND RESIDENT. WILL KEEP CHECKING.