

McKinney Water District El Dorado and Placer Counties

Board Meeting Minutes

McKinney Water District Board of Directors Meeting January 22, 2021

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:03 am. The meeting was held via teleconference, (855) 212-0212.

Meeting ID: 963-145-770#.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, M. Noack, K. Arcidiacono, S. Cotner

Directors Absent:

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held December 28, 2020 was approved on a motion by Director Cotner and seconded by Director - Swartfager by a vote of 5 to 0.

OLD BUSINESS

- A. **Update – GIS mapping for electronic and paper copies of district map**
Farr West Engineering spoke with the District Agent this month. The final issue has been addressed and resolved. The GIS map will be finalized and distributed to Board Members. The Secretary/Treasurer suggested that the addresses appear on the map as well. There would be a minimal charge after receiving the information from each county.

- B. **Update – Autopsy of the well pump.**
The District Agent spoke with Western Hydro who will contact Franklin to find out if the report has been completed. The report will be presented to the board when complete.

NEW BUSINESS and MONTHLY REPORTS**A. Treasurer's Report**

Financial Institution	Acct#	Date	Amount
El Dorado Savings	Checking	As of 1/19/21	\$93,214.87
El Dorado Savings	Savings	As of 1/19/21	\$127,655.35
Bank of the West	Checking	As of 12/30/20	\$5,101.00
Bank of the West	Savings	As of 12/30/20	\$244,187.56
US Bank	Savings	As of 12/30/20	\$226,593.43
Bank Totals			\$616,665.55
Total Bills/Charges			\$8503.60
Bank Totals - Less B&C			\$608,161.95
Notes			
Rec'd Placer Co.	Deposited in Checking	1/21/21	\$80,086.66
Rec'd El Dorado Co.			
Uncashed Checks			

B. Bills, Charges and Transfers

Vendor Name	Description of Service	Total Due
District Agent, Graham Payne	December 2020 – Monthly Flat Fee Includes Phone and Meeting Attendance	\$1,110.00
Sec/Treas. K. Gunter	Services for January 2021	\$2,000.00
District Agent – G. Payne	Misc. Additional Work (included in Payroll)	\$100.00
Cranmer Engineering	GDA0414	\$40.00
Liberty Energy "Old Well"	Acct# 88513447	\$140.88
Liberty Energy "New"	Acct# 88549765	\$598.19
AT&T Security Phone	Ph 530-525-1120 162	\$99.91
AT&T Security Phone	Ph 530-525-1309 367	\$103.53
State and Fed. Taxes	November 2020 Payroll Taxes (pd. by payroll Co.)	\$935.22
Farr West Engineering	Invoice #14798	\$399.00
Clauss Excavation	Invoice #202720 Snow Removal	\$145.00
Streamline	Website Services for 2021	\$600.00
Verizon	Services for Jan. 2021 (Autopay)	\$45.49
SWRCB	Annual Fee – State Water Resource Control Bd.	\$1669.80
Karla Gunter	Teleconference fee \$5.58 Postage \$11.00	\$16.58
	Meeting Hosting Fee 1/22/21 (included in payroll)	\$0.00
Director Fees	Regular Meeting 1/22/21 Swartfager, Cotner, Dangler, Noack, Arcidiacono	\$500.00
Total Bills and Charges		\$8503.60

Bills/Charges & Transfer Approved This Meeting

On a motion of Director Swartfager and seconded by Director Arcidiacono the bills and charges were approved by a vote of 5 to 0,

C. Nomination for McKinney Water District President and Vice President

After discussion, the Board of Directors of the McKinney Water District on a Motion by Director Dangler as seconded by Director Cotner on a vote of 5 to 0. Director Swartfager was requested to continue with his position as Board President of the McKinney Water District for a term of one-year ending January, 2022.

D. Discussion to transfer funds from US Bank Money Market to a CD Account

The Board authorized a transfer of \$200,000 into a 12month CD at US Bank.

E. Water Sample Analysis “Cranmer Laboratory” January 2021

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 901 McKinney Rubicon Springs Rd. in McKinney Estates.

F. District Agent G. Payne – “Monthly Report” January 2021

The Secy./Treas. presented the District Agent’s Monthly Report. December, 2020 Production 708,819 Gallons. #2 Well Water – Level: Static 15.5 Dynamic 76.1 Five-minute recovery 29.5. Low for the month 14.4 For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

G. General Discussion

The current By-Laws were established in 1963. Director Swartfager would like to amend the By-Laws to include present day information.

H. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Arcidiacono the meeting was declared adjourned, at 8:17 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on Friday February 26, 2021 at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

Date 1/15/2021	
Well #2 Meter Reading	1st 8,549,175 15th 8,889,447
Gallons Produced	340,272
Booster #1 18955	Booster # 17940 Booster # 659
Power Meter Reading	Date Well # 1
	Date 1/15/2021 Well # 2 76074
Water Samples	
Date	Location
1/14/2021	Bac-T 901 McKinney Rubicon Springs Rd
	Other
Work Performed	
Observations	
Date 1/16/2021	Well # 1 All Alarms Tested via phone
1/16/2021	Well # 2 Inspection Flushing & Inspection All Alarms Tested OK
	Tank Inspection Secure
	Water line location/USA
	Water Shut Off/On
	Leaks Reported
	Leaks Repaired
	Valve Box Repaired
	Hydrants Flushed System Shutdown System Flush
	Valves Exercised Associated Valves
1/17/2021	Well # 2 Water level 15.5 Dynamic 76.1
	Low for mont 14.4 5 min. recovery 29.5
1/17/2021	Generator Inspection/Test run Genset ran.
	Customer Complaints
	DHS Projects
	Other
1/6/2021	Worked with Farr West on GIS Data

rev. 1-12-11 tw

Addendum B

TIME SHEET

MCKINNEY WATER DISTRICT

TIME PERIOD 12/15/2020 – 1/15/2021

District Office
103 Simmons Way
Folsom, CA 95630
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
1/6/2021	2	TIME WORKING ON GIS DATA FOR FARR WEST
TOTAL HOURS	2	

EMPLOYEE SIGNATURE: <i>Graham D. Payne</i>	DATE: 1/18/2021
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