

McKinney Water District El Dorado and Placer Counties

Meeting Minutes McKinney Water District Board of Directors Meeting November 22, 2019

The McKinney Water District Board Meeting was convened by Director Dangler at 8:01 am. The meeting was held at 590 McKinney Rubicon Springs Rd. in McKinney Estates and via teleconference.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent: None

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held October 25, 2019 was approved on a motion by Director Swartfager and seconded by Director Cotner by a vote of 5 to 0.

OLD BUSINESS

A. Map Survey Update

The District Received the signed contract from Farr West Engineering and work has begun. The District Agent has walked the District with the Farr West Team to survey and complete the valve identification. The District Agent reported that Farr West has completed all/most of the spot GIS and collected spots. He has contacted TCPUD and they are sending Farr West their information on lines and sewer information. We are requesting gas line locations as well.

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer's Report

Financial Institution	Acct#	Date	Amount
El Dorado Savings	Checking	As of 11/18/19	23,310.41
El Dorado Savings	Savings	As of 11/18/19	208,327.40
Bank of the West	Checking	As of 10/31/19	101.00
Bank of the West	Savings	As of 10/31/19	20,173.89
US Bank	Savings	As of 10/31/19	226,484.02
Bank Totals			478,396.72
Total Bills/Charges			7196.24
Bank Totals - Less B&C			471,200.48
Notes			
Rec'd Placer Co.			
Rec'd El Dorado Co.			
Uncashed Checks			

B. Bills and Charges

Vendor Name	Description of Service	Total Due
District Agent, Graham Payne	October 2019 – Monthly Flat Fee Inv#283	\$1000.00
Sec/Treas. K. Gunter	November 2019	\$1,800.00
District Agent – G. Payne	Cell Phone Reimbursement, Meeting Attendance, materials #284 \$151.63 #285 Misc. duties.\$800.00	\$951.63
Cranmer Engineering	GBK0419	\$40.00
Liberty Energy "Old Well"	Acct# 88513447 -	\$15.29
Liberty Energy "New"	Acct# 88549765	\$223.78
AT&T Security Phone	Ph 530-525-1120 162	\$101.19
AT&T Security Phone	Ph 530-525-1309 367	\$87.05
Brandon Rettmann	Generator Service	\$450.00
USA North	2019 Membership Dues	\$150.00
State and Fed. Taxes	October 2019 Payroll Taxes	\$645.31
TRPA	Annual MOU Monitoring Fees	\$920.00
Karla Gunter	Mileage October 2019 Board Meeting \$115.56 – Verizon Service \$135.16. Teleconference \$5.46, Postage \$10.81	\$266.99
Vince Dangler	Meeting Hosting Fee	\$45.00
Director Fees	Regular Meeting 11/22/19 Swartfager, Cotner, Dangler, Noack, Arcidiacono	\$500.00
Total Bills and Charges		\$7,196.24

Bills/Charges & Transfer Approved This Meeting

District Office: 103 Simmons Way Folsom, CA 95630 - (916) 987-7130 - karlagunter@yahoo.com
 District Agent: (530) 307-9032 – wpsgraham@gmail.com

On a motion of Director Swartfager and seconded by Director Cotner the bills and charges were approved by a vote of 5 to 0.

C. Discussion – New Storage Facility

Tabled discussion until further notice.

D. Water Sample Analysis “Cranmer Laboratory” November 2019

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at the 6710 Springs Ct. in McKinney Estates.

E. District Agent G. Payne – “Monthly Report” November 2019

The Secy./Treas. presented the District Agent’s Monthly Report. October 2019 Production 766,445 Gallons. #2 Well Water – Level: Static 9.1 Dynamic 69.6 Five-minute recovery 22.7. For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report.

F. General Discussion

Director Cotner has suggested the Board begin discussions with the District Agent to determine the location of the next Line Replacement Project.

G. Adjournment

There being no further business to come before the Board, on a motion by Director Dangler seconded by Director Noack the meeting was declared adjourned, at 8:18 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on December 20, 2019 at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

Date 11/16/2019	
Well #2 Meter Reading	1st 2,475,681 15th 2,694,337
Gallons Produced	218,656
Booster #1 17479	Booster #2 16348 Booster # 638
Power Meter Reading	Date 11/15/2019 Well # 1 8044
	Date 11/16/2019 Well # 2 44229
Water Samples	
Date	Location
11/8/2019	Bac-T 6710 Springs Ct.
	Other
Work Performed	
	Observations
Date 11/13/2019	Well # 1 Flushing/Inspection All Alarms Tested via phone
11/16/2019	Well # 2 Inspection Snow too deep to get into shed. All Alarms Tested OK
11/16/2019	Tank Inspection Secure All Alarms Tested
	Water line location/USA
11/9/2019	6650 & 6640 McKinney Ct. - Residence needs a shutdown to install irrigation system
	Water Shut Off/On
	Leaks Reported
	Leaks Repaired
	Valve Box Repaired
	Hydrants Flushed All System Shutdown None - Too much snow System Flush TCPUD flushed for water for flushing sewer system Associated Valves
	Valves Exercised New valve installation Numerous - Forgot to record. OOPS
11/16/2019	Well # 2 Water level 9.1 Dynamic 69.6 Low for month 8.0 5 min. recovery 22.7
11/16/2019	Generator Inspection/Test run Genset ran.
10/28/2019	Generator Serviced by Mechanic - See invoice
	Customer Complaints
	DHS Projects None
	Other
10/19/2019	Well Pump 1 Issue - Repaired on 11/13
10/28/2019	Generator Service
11/6/2019	Survey project
11/8/2019	Survey project
11/9/2019	Service identification for 6650
11/13/2019	Survey project

rev. 1-12-11 tw

Addendum B

Graham Payne
 P. O. Box 646
 Tahoma, Ca. 96142
 530-307-9032
 WSPSGraham@gmail.com
 Phone # 530-525-1023

Invoice

Invoice #: 283
 Invoice Date: 11/15/2019
 Due Date: 12/15/2019
 Project:
 P.O. Number:

Bill To:
McKinney Water District 103 Simmons Way Folsom, CA 95630 USA

Item #	Service Date	Description	Amount
1	10/1/2019	Monthly District Agent Fees - 10/1/2019 - 10/31/2019	1,000.00

Total \$1,000.00

Balance Due \$1,000.00

Graham Payne
P. O. Box 646
Tahoma, Ca. 96142
530-307-9032
WSPSGraham@gmail.com
Phone # 530-525-1023

Invoice

Date: 11/15/2019

Invoice # 284

Bill To
McKinney Water District 103 Simmons Way Folsom, CA 95630 USA

P.O. No.	Terms	Project
	Net 30	

Item #	Date	Description	Hours	Amount
1	11/25/2019	Monthly Board Meeting		50.00
2	11/15/2019	Monthly Cell phone fees for District Agent		60.00
3	10/30/2019	New cable for hour meter on generator		41.63
Total				\$151.63

Please remit to above address.

Payments/Credits \$0.00

Balance Due \$151.63

Graham Payne
P. O. Box 646
Tahoma, Ca. 96142
530-307-9032
WSPSGraham@gmail.com
Phone # 530-525-1023

Invoice

Date: 11/15/2019

Invoice # 285

Bill To
McKinney Water District 103 Simmons Way Folsom, CA 95630 USA

P.O. No.	Terms	Project
	Net 30	

Item #	Date		Hours	Amount
1	10-19-19	Hourly Rate Well #1 issue. Could not resolve - Will do more research later with proper tools.	1.0	\$50.00
2	10-29-19	Hourly Rate Meet with mechanic for generator repairs and testing.	1.0	\$50.00
3	11-6-19	Hourly Rate Meeting with Farr West Engineering to walk system to begin survey - Partial Valve ID work.	4.0	\$200.00
4	11-8-19	Hourly Rate Complete valve ID and meet with Farr West Engineering for Survey Project.	4.0	\$200.00
5	11-9-19	Hourly Rate Call from resident at 6650 McKinney Ct. to ID water shutoff for residencr maintenance.	4.0	\$200.00
6	11-1319	Hourly Rate Field meeting with Farr West Engineering regarding surver progress.	2.0	\$100.00
Total				\$800.00

Please remit to above address.	Payments/Credits	
	Balance Due	\$800.00