

# McKinney Water District El Dorado and Placer Counties

## Board Meeting Minutes

### McKinney Water District Board of Directors Meeting December 28, 2020

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:02 am. The meeting was held via teleconference, (855) 212-0212.

Meeting ID: 963-145-770#.

#### ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, M. Noack, K. Arcidiacono

Directors Absent: S. Cotner

Others Present: K. Gunter, G. Payne

#### Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held November 30, 2020 was approved on a motion by Director Arcidiacono and seconded by Director Noack by a vote of 4 to 0.

#### OLD BUSINESS

- A. Update – GIS mapping for electronic and paper copies of district map  
District Agent Payne has made arrangements with Farr West Engineering to discuss the updates to the GIS mapping in the new year. Revisions will be made at that time with the District Agent performing a final review. Final completed GIS Mapping will be provided to the Board Members when complete.
- B. Update – Autopsy of the well pump.  
The pump is still undergoing autopsy testing. We have no update as of December 28, 2020.

## NEW BUSINESS and MONTHLY REPORTS

### A. Treasurer's Report

<b>Financial Institution</b>	<b>Acct#</b>	<b>Date</b>	<b>Amount</b>
El Dorado Savings	Checking	As of 12/21/20	\$18,995.89
El Dorado Savings	Savings	As of 12/21/20	\$127,644.88
Bank of the West	Checking	As of 11/30/20	\$5,101.00
Bank of the West	Savings	As of 11/30/20	\$244,185.49
US Bank	Savings	As of 11/30/20	\$226,591.52
<b>Bank Totals</b>			<b>\$622,518.78</b>
Total Bills/Charges			\$6,327.68
<b>Bank Totals - Less B&amp;C</b>			<b>\$616,191.10</b>
<b>Notes</b>			
Rec'd Placer Co.			
Rec'd El Dorado Co.			
Uncashed Checks			

### B. Bills, Charges and Transfers

<b>Vendor Name</b>	<b>Description of Service</b>	<b>Total Due</b>
District Agent, Graham Payne	November 2020 – Monthly Flat Fee Includes Phone and Meeting Attendance	\$1,110.00
Sec/Treas. K. Gunter	Services for December 2020	\$2,000.00
District Agent – G. Payne	Misc. Additional Work (included in Payroll)	0.00
Cranmer Engineering	GCL0290	\$65.00
Liberty Energy "Old Well"	Acct# 88513447	\$108.56
Liberty Energy "New"	Acct# 88549765	\$208.24
AT&T Security Phone	Ph 530-525-1120 162	\$99.59
AT&T Security Phone	Ph 530-525-1309 367	\$103.19
State and Fed. Taxes	November 2020 Payroll Taxes (pd. by payroll Co.)	\$984.06
Farr West Engineering	Invoice# 14608	\$645.00
Verizon	Services for Dec. 2020 (Autopay) Pd. 12/19/20	\$45.49
California Rural Water Assoc	Annual CRWA Membership	545.00
Karla Gunter	Teleconference fee \$8.05 Postage \$5.50	\$13.55
	Meeting Hosting Fee 12/28/20 (included in payroll)	\$0.00
Director Fees	Regular Meeting 12/28/2020 Swartfager, Dangler, Noack, Arcidiacono	\$400.00
<b>Total Bills and Charges</b>		<b>\$6,327.68</b>

### Bills/Charges & Transfer Approved This Meeting

On a motion of Director Swartfager and seconded by Director Dangler the bills and charges were approved by a vote of 4 to 0.

District Office: 103 Simmons Way Folsom, CA 95630 - (916) 987-7130 - karlagunter@yahoo.com

District Agent: (530) 307-9032 – wspsgraham@gmail.com

**C. Water Sample Analysis “Cranmer Laboratory” December 2020**

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 590 McKinney Rubicon Springs Rd. in McKinney Estates.

**D. District Agent G. Payne – “Monthly Report” December 2020**

The Secy./Treas. presented the District Agent’s Monthly Report. November, 2020 Production 683,074 Gallons. #2 Well Water – Level: Static 14.7 Dynamic 74.5 Five-minute recovery 25.3. Low for the month 14.3  
For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

**E. General Discussion**

Reminder: Nominations and voting for Board President next month.

**F. Adjournment**

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Noack the meeting was declared adjourned, at 8:09 am by a vote of 4 to 0. The next regularly scheduled meeting will be held on Monday, January 22, 2021 at 8:00 A.M. at the regular meeting place.

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Jerry Swartfager  
President

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Karla Gunter  
Secretary/Treasurer

# Addendum A

## Agent's Report

<b>Date</b> 12/15/2020	
<b>Well #2 Meter Reading</b>	1st 7,840,356   15th 8,139,337
<b>Gallons Produced</b>	298,981
<b>Booster #1</b> 18860	<b>Booster #</b> 17834   <b>Booster #</b> 658
<b>Power Meter Reading</b>	<b>Date</b>   <b>Well # 1</b>
	<b>Date</b> 12/15/2020   <b>Well # 2</b> 73631
<b>Water Samples</b>	
<b>Date</b>	<b>Location</b>
12/1/2020	Bac-T 590 McKinney Rubicon Springs Rd
	Other
<b>Work Performed</b>	
<b>Observations</b>	
<b>Date</b> 12/15/2020	Well # 1 Flushing/Inspection All Alarms Tested via phone
12/15/2020	Well # 2 Inspection Snow to deep to get into shed. All Alarms Tested OK
	Tank Inspection Secure All Alarms Tested
	Water line location/USA
	Water Shut Off/On
	Leaks Reported
	Leaks Repaired
	Valve Box Repaired
	Hydrants Flushed None - Freezing Temps No Hydrants Flushed Associated Valves
	Valves Exercised
12/15/2020	Well # 2 Water level 14.7 Dynamic 74.5 Low for month 14.3 5 min. recovery 25.3
12/15/2020	Generator Inspection/Test run Genset ran.
	Customer Complaints
	DHS Projects None
	Other

rev. 1-12-11 tw

# Addendum B

## TIME SHEET

MCKINNEY WATER DISTRICT

TIME PERIOD 11/15/2020 - 12/15/2020

District Office  
103 Simmons Way  
Folsom, CA 95630  
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
<b>TOTAL HOURS</b>		

EMPLOYEE SIGNATURE: <i>Graham D. Payne</i>	DATE: 12/21/2020
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