

McKinney Water District El Dorado and Placer Counties

Board Meeting Minutes

McKinney Water District Board of Directors Meeting April 23, 2021

The McKinney Water District Board Meeting was convened by Director Swartfager at 7:59 am. The meeting was held via teleconference, (855) 212-0212.
Meeting ID: 963-145-770#.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent:

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held March 26, 2021 was approved on a motion by Director Swartfager and seconded by Director Noack by a vote of 5 to 0.

OLD BUSINESS

A. Update – Well Pump Failure Analysis Summary.

Farr West wanted to know if photos were taken during the autopsy of the pump motor. The District Agent contacted Western Hydro and Franklin Electric to see if that was the case. No photos were taken. The District Agent contacted Farr West. They suggested contacting Liberty Energy and pursuing reimbursement of damaged equipment

B. Water Bill Collection Totals for April 2021

The District has received \$31,692.00 in water bills as of April 21, 2021.

C. Update on the MWD By-Laws

The District received a response from the CSDA. See addendum C. The District will contact McMurchie Law in Folsom, CA to review the updated By-Laws before submission to the Placer County Board of Supervisors.

D. CCR and Newsletter Distribution

The Consumer Confidence Report and the Newsletter notification was distributed with the water bills mailed out on April 1, 2021. These items are posted on

the website and a hard copy can be requested by property owners and residents as well.

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer's Report

Financial Institution	Acct#	Date	Amount
El Dorado Savings	Checking	As of 4/21/21	\$30,134.94
El Dorado Savings	Savings	As of 4/21/21	\$102,682.34
El Dorado Savings	CD maturity 3/19/22	As of 3/31/21	\$100,008.90
Bank of the West	Checking	As of 3/31/21	\$5,101.00
Bank of the West	Savings	As of 3/31/21	\$244,193.57
US Bank	Savings	As of 3/31/21	\$226,599.00
Bank Totals			\$708,719.75
Total Bills/Charges			\$5940.58
Bank Totals - Less B&C			\$702,779.17
Notes			
Rec'd Placer Co.			
Rec'd El Dorado Co.			
Uncashed Checks			

B. Bills, Charges and Transfers

Vendor Name	Description of Service	Total Due
District Agent, Graham Payne	March 2021 – Monthly Flat Fee Includes Phone and Meeting Attendance	\$1,110.00
Sec/Treas. K. Gunter	Services for April 2021	\$2,000.00
District Agent – G.Payne	Misc. Additional Work (included in Payroll)	100.00
SDRMA	Add'l Liability insurance on Pump House	\$190.62
Karla Gunter	Teleconference \$6.87	\$6.87
Cranmer Engineering	GDD0450	\$65.00
Liberty Energy "Old Well"	Acct# 88513447	\$272.12
Liberty Energy "New"	Acct# 88549765	\$409.91
AT&T Security Phone	Ph 530-525-1120 162	\$100.70
AT&T Security Phone	Ph 530-525-1309 367	\$199.34
State and Fed. Taxes	March 2021 Payroll Taxes (pd. by payroll Co.)	\$940.48
Verizon	Services for March 2021 (Autopay)	\$45.54
	Meeting Hosting Fee 4/3/21 (included in payroll)	\$0.00
Director Fees	Regular Meeting 4/23/21 Swartfager, Cotner, Dangler, Noack, Arcidiacono	\$500.00
Total Bills and Charges		\$5,940.58

Bills/Charges & Transfer Approved This Meeting

On a motion of Director Swartfager and seconded by Director Dangler the bills and charges were approved by a vote of 5 to 0.

C. Water Sample Analysis “Cranmer Laboratory” April 2021

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 590 McKinney Rubicon Springs Rd. in McKinney Estates.

D. District Agent G. Payne – “Monthly Report” April 2021

The Secy./Treas. presented the District Agent’s Monthly Report. March, 2021
Production 633,669 Gallons. #2 Well Water – Level: Static 15.5 Dynamic 76.3
Five-minute recovery 29.2 Low for the month 15.3

For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

E. General Discussion

- B&L Backflow letters will go out in May 2021
- Tank Cleaning Liquid Engineering, is available in May to inspect and clean the water tank. The Board agreed to have them do the work.
- The Board would like to continue the search for a contractor who will install bollards near specific fire hydrants.
- The Board would like to begin a capital improvement project beginning in 2022. It was suggested to work with TCPUD to replace water lines on Hilo, behind the resident’s properties to Bellevue.

F. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Arcidiacono the meeting was declared adjourned, at 8:27 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on Friday May 28, 2021 at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

Date 4/15/2021									
Well #2 Meter Reading	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>1st</td> <td>1,246,935</td> <td>15th</td> <td>1,514,448</td> </tr> </table>	1st	1,246,935	15th	1,514,448				
1st	1,246,935	15th	1,514,448						
Gallons Produced	267,513								
Booster #1 19225	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Booster #2 18220</td> <td>Booster #3 661</td> </tr> </table>	Booster #2 18220	Booster #3 661						
Booster #2 18220	Booster #3 661								
Power Meter Reading	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Date</td> <td></td> <td>Well # 1</td> <td></td> </tr> <tr> <td>Date 4/15/2021</td> <td></td> <td>Well # 2</td> <td>82894</td> </tr> </table>	Date		Well # 1		Date 4/15/2021		Well # 2	82894
Date		Well # 1							
Date 4/15/2021		Well # 2	82894						
Water Samples									
Date	Location								
4/6/2021	Bac-T 590 McKinney Rubicon Springs Rd								
	Other								
Work Performed									
Observations									
Date	Well # 1 Flushing/Inspection Could not get to tank								
	All Alarms Tested via phone								
4/17/2021	Well # 2 Inspection								
	All Alarms Tested OK								
	Tank Inspection								
	Secure								
	Could not get to tank.								
	All Alarms Tested								
	Water line location/USA								
	Water Shut Off/On								
	Leaks Reported								
	Leaks Repaired								
	Valve Box Repaired								
	Hydrants Flushed								
	Worked with Fire Dept. Flushing Associated valves exercised								
	Valves Exercised								
	21, 27, 24								
4/17/2021	Well # 2 Water level								
	Static 15.3 15.5 Dynamic 76.3								
	Low for last Month 5 min. recovery 29.2								
4/17/2021	Generator Inspection/Test run								
	Genset ran.								
	Customer Complaints								
	DHS Projects								
	None								
	Other								
5/6/2021	Phone conference with contractor of 500 McKinney Rubicon regarding rebuilding of home								
5/7/2021	Same as above								

rev. 1-12-11 tw

Addendum B

TIME SHEET

TIME PERIOD 3/15/2021 – 4/15/2021

MCKINNEY WATER DISTRICT

District Office
103 Simmons Way
Folsom, CA 95630
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
4/6/2021	.5	PHONE CONFERENCE WITH CONTRACTOR REGARDING FIRE FLOWS FOR CONSTRUCTION OF RESIDENCE AT 500 MCKINNEY RUBICON SPRINGS RD.
4/7/2021	.5	DIRECTION THRU WEBSITE AND EXPLANATION OF NEW SERVICE CONNECTION FOR CONSTRUCTION OF RESIDENCE AT 500 MCKINNEY RUBICON RD.
4/9/2021	.5	PHONE CONFERENCE WITH FAR WEST ENGINEERING REGARDING GIS AND PUMP ISSUES.
4/9/2021	.5	PHONE CONFERENCE WITH WESTERN HYDRO AND FRANKLIN ELECTRIC REGARDING PUMP MOTOR FAILURE
TOTAL HOURS	2	

Addendum C

According to Placer County, McKinney Water District was formed pursuant to the California Water Districts code section ([CA Water § 34000 – 38501](#)). Therefore, given that there is not a special statute for the district, your agency would conduct its elections in observance of [CA Water § 35100](#), which provides that California water districts conduct their elections in accordance with the terms of the Uniform District Election Law (UDEL) ([CA GOVT § 10500 – 10556](#)).

According to McKinney Water District's website, it was formed in 1961. UDEL provides that "[i]f the district is formed in an odd-numbered year, the officers elected at the formation election shall hold office until noon on the first Friday in December of the next following odd-numbered year, provided officers elected at an election held on the first Tuesday after the first Monday in November shall hold office as provided..."^[cite] Furthermore, within UDEL it states that "... **the county elections official** of each affected county **shall conduct the general district election** for the portion of the district located within the county."^[cite]^[emphasis added] It seems that this is where the district is currently.

Within the same section of law, UDEL provides that "[p]ursuant to [\[CA ELEC § 10404\]](#), a special district electing members of the governing body in odd-numbered years may, by resolution, require that its elections of governing body members be held on the same day as the statewide general election." The requirements for consolidating the district's election into an even-numbered year, as well as the impacts this consolidation has on director terms, can be found at [CA ELEC § 10404](#).

ELECTIONS CODE - ELEC

DIVISION 10. LOCAL, SPECIAL, VACANCY, AND CONSOLIDATED ELECTIONS [10000 - 10735]

(Division 10 enacted by Stats. 1994, Ch. 920, Sec. 2.)

PART 3. CONSOLIDATION OF ELECTIONS [10400 - 10418]

(Part 3 enacted by Stats. 1994, Ch. 920, Sec. 2.)

10404.

(a) This section applies only to special districts electing members of the governing body in odd-numbered years. As used in this section, "special district" means an agency of the state formed pursuant to general law or special act, for the local performance of governmental or proprietary functions within limited boundaries, except a city, county, city and county, school or community college district, or special assessment district.

(b) Notwithstanding any other law, a governing body of a special district may, by resolution, require that its elections of governing body members be held on the same day as the statewide general election.

(1) The resolution setting the election shall also include dates that are consistent with the primary or general election with respect to nominations, notices, canvass of votes, certification of election, and all other procedural requirements of this code pertaining to the primary or general election.

(2) The resolution shall be submitted to the board of supervisors no later than 240 days prior to the date of the currently scheduled district election.

(c) The board of supervisors shall notify all districts located in the county of the receipt of the resolution to consolidate and shall request input from each district on the effect of consolidation.

(d) The elections official shall prepare and transmit to the board of supervisors an impact analysis of the proposed consolidation.

(e) The board of supervisors, within 60 days from the date of submission, shall approve the resolution unless it finds that the ballot style, voting equipment, or computer capacity is such that additional elections or materials cannot be handled. Prior to the adoption of a resolution to either approve or deny a consolidation request, the board or boards of supervisors shall each obtain from the elections official a report on the cost-effectiveness of the proposed action.

(f) Within 30 days after the approval of the resolution, the elections official shall notify all registered voters of the districts affected by the consolidation of the approval of the resolution by the board of supervisors. The notice shall be delivered by mail and at the expense of the district.

(g) Public notices of the proceedings in which the resolution is to be considered for adoption shall be made pursuant to Section 25151 of the Government Code.

(h) If a special district is located in more than one county, the special district may not consolidate an election if any county in which the special district is located denies the request for consolidation.

(i) If, pursuant to subdivision (b), a special district election is held on the same day as the statewide general election, those governing body members whose terms of office would have, prior to the adoption of the resolution, expired prior to that election shall, instead, continue in their offices until their successors are elected and qualified, but in no event shall the term be extended beyond December 31 of the year following the year in which the request for consolidation is approved by the board of supervisors.

(j) If a board of supervisors approves the resolution pursuant to subdivision (e), the special district election shall be conducted on the date specified by the board of supervisors, in accordance with subdivision (a), unless the approval is later rescinded by the board of supervisors.

(k) If the date of a special district election is changed pursuant to this section, at least one election shall be held before the resolution, as approved by the board of supervisors, may be subsequently repealed or amended.

(Amended by Stats. 2015, Ch. 731, Sec. 5. (AB 1535) Effective January 1, 2016.)