

# McKinney Water District El Dorado and Placer Counties

## Board Meeting Minutes

### McKinney Water District Board of Directors Meeting January 28, 2022

The McKinney Water District Board Meeting will be convened by Director Swartfager at 8:03 am. The meeting will be held at 580 McKinney Rubicon Springs Rd in McKinney Estates and Teleconference (855) 212-0212. Meeting ID: 963-145-770#.

#### ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent:

Others Present: K. Gunter, G. Payne

#### Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held December 24, 2021 was approved on a motion by Director Swartfager and seconded by Director Noack by a vote of 5 to 0.

#### OLD BUSINESS

##### A. Update for Farr West – Quote for VFD and Upcoming Design Work

District Agent discussed the Proposal to Upgrade the starting pump system. (Task 1). Bid Support Services to provide plans and a bid ready package. (Task 2) Farr West will perform as Construction Manager for project (Task 3).

On a motion from Director Swartfager and seconded by Director Noack, the Board has voted 5 to 0, to implement Tasks 1, 2 and 3.

##### B. Sierra Controls to provide SCADA Quote

The District Agent discussed the Cloud SCADA upgrade with the Board of Directors. On a motion from Director Swartfager and seconded by Director Noack, the Board approved the SCADA upgrade proposal from Sierra Controls totaling \$34,947.92 on a vote of 5 to 0.

##### C. Update – Umpqua Bank

The Umpqua Savings Account is now funded with \$150,000.00. Transferred \$50,000.00 each from, Bank of the West Savings, El Dorado Savings and US Bank Savings accounts.

**NEW BUSINESS and MONTHLY REPORTS****A. Treasurer's Report**

<b>Financial Institution</b>	<b>Acct#</b>	<b>Date</b>	<b>Amount</b>
El Dorado Savings	Checking	12/31/21	\$48,730.15
El Dorado Savings	Savings - Interest recorded on the 23 <sup>rd</sup> of each month	12/27/21	\$102,772.44
El Dorado Savings	CD maturity 3/19/22	12/31/21	\$100,197.43
Bank of the West	Checking	12/31/21	\$5,101.00
Bank of the West	Savings	12/31/21	\$244,211.96
Umpqua Bank	Savings	12/31/21	\$100,000.11
US Bank	Savings	12/31/21	\$176,591.97
<b>Bank Totals</b>			<b>\$777,605.06</b>
Total Bills/Charges			\$10,167.46
<b>Bank Totals - Less B&amp;C</b>			<b>\$767,437.60</b>
<b>Notes</b>			
Rec'd Placer Co.	Electronically deposited – not included in totals above	1/21/22	\$82,909.85
Rec'd El Dorado Co.			

**B. Bills, Charges and Transfers**

<b>Vendor Name</b>	<b>Description of Service</b>	<b>Check #</b>	<b>Total Due</b>
District Agent, Graham Payne	December 2021 – Monthly Flat Fee Includes Phone and Meeting Attendance	Payroll	\$1,110.00
Sec/Treas. K. Gunter	Services for January 2022	Payroll	\$2,000.00
District Agent – G. Payne	Misc. Additional Work (included in Payroll)	Payroll	\$750.00
Michelle Noack	Meeting Hosting Fee 1/28/22 (included in payroll)	Payroll	\$45.00
Director Fees	Regular Meeting 1/28/22 Swartfager, Cotner, Dangler, Noack, Arcidiacono	Payroll	\$500.00
State Water Board	Annual Fees 7/1/21-6/30/22	10735	\$2110.02
Karla Gunter	Teleconference Fees December 2021	10733	\$8.80
Streamline	Website Fee Jan-Dec 2022	10736	\$600.00
Clauss Excavation	Snow Removal	10731	\$560.00
USDA Forest Svc	Special Use Fee 2021 and 2022		\$576.69
Cranmer Engineering	GDL0409	10732	\$65.00
AT&T Security	Ph 530-525-1120 162	10730	\$247.61
AT&T Security	Ph 530-525-1309 367	10730	\$105.13
Liberty Energy	Old Well Acct# 88513447	10734	\$58.87
Liberty Energy	New Well Acct# 88549765	10734	\$430.74
State and Fed. Taxes	Payroll Taxes (pd. by payroll Co.) 12/15/21	Auto	\$954.10
Verizon	Services for January 2022 (Autopay)	Auto	\$45.50
<b>Total Bills and Charges</b>			<b>\$10,167.46</b>

**Bills/Charges & Transfer Approved This Meeting**

On a motion of Director Swartfager and seconded by Director Noack the bills and charges were approved by a vote of 5 to 0.

**C. Discussion – CalSavers**

California now requires that all employers with 5 or more employees provide a retirement plan for they employees. Special Districts are exempt from this requirement, but it is an opportunity to participate in a Roth IRA plan through the state run agency. The Board did not opt to participate in the CalSavers Retirement Plan.

**D. District Agent G. Payne – Monthly Report and Water Analysis January 2022**

The Secy./Treas. presented the District Agent’s Monthly Report. December 2021 Production 736,734 Gallons.

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 590 McKinney Rubicon Springs Rd. in McKinney Estates.

For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

**E. General Discussion**

**F. Adjournment**

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Arcidiacono the meeting was declared adjourned, at 8:28 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on Friday February 25, 2022 at 8:00 A.M. at the regular meeting place.

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Jerry Swartfager  
President

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Karla Gunter  
Secretary/Treasurer

# Addendum A

## Agent's Report

<b>Date</b> 1/15/2022	
<b>Well #2 Meter Reading</b>	<b>1st</b> 4,840,225   <b>15th</b> 5,104,746
<b>Gallons Produced</b>	264,521
<b>Booster #1</b> 20482	<b>Booster #2</b> 19585   <b>Booster #3</b> 672
<b>Power Meter Reading</b>	<b>Date</b>   <b>Well # 1</b>
	<b>Date</b> 1/15/2022   <b>Well # 2</b> 6020
<b>Water Samples</b>	
<b>Date</b>	<b>Location</b>
1/11/2022	Bac-T 590 McKinney Rubicon Springs Rd
	Well # 1
	Well # 2
	Other
<b>Work Performed</b>	
<b>Observations</b>	
<b>Date</b>	<b>Well # 1 Flushing/Inspection</b>   <b>Inaccessible</b>   <b>15-Jan</b>
1/15/2022	<b>Well # 2 Inspection</b>   <b>All alarms tested</b>   <b>Yes</b>
	<b>Tank Inspection</b>   <b>All alarms tested</b>   <b>Inaccessible</b>
	<b>Water line location/USA</b>
	<b>Water Shut Off/On</b>
	<b>Leaks Reported</b>
	<b>Leaks Repaired</b>
	<b>Valve Box Repaired</b>   <b>none</b>
	<b>Hydrants Flushed</b>   <b>none</b>
12/15-1/15	<b>North Tahoe Fire testing hydrants</b>   <b>none</b>
	<b>Valves Exercised</b>   <b>none</b>
	<b>None</b>
1/15/2022	<b>Well # 2 Water level</b>   <b>Static</b>   <b>Dynamic</b>   <b>Static low for month</b>   <b>13.1</b>
1/15/2022	<b>Generator Inspection/Test run</b>   <b>ok</b>   <b>Ran during power outage</b>
	<b>Ran numerous times during power failure</b>
	<b>Customer Complaints</b>   <b>none</b>
	<b>DHS Projects</b>   <b>none</b>
	<b>Other</b>
12/27	<b>Contacted Farr West Engineering and Sierra Controls.</b>
1/5	<b>Spoke with Farr West Engineering regarding Waterline Project</b>
1/5	<b>Spoke with Sierra Controls regarding SCADA Project</b>
1/12	<b>Project discussions with Farr West regarding VFD and line replacement</b>
12/28-1/5	<b>Callouts due to power failure</b>

rev. 1-12-11 tw

# Addendum B

## TIME SHEET

TIME PERIOD 12/15/2021 - 1/15/2022

MCKINNEY WATER DISTRICT

District Office  
103 Simmons Way  
Folsom, CA 95630  
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
12/27/2021	1	CONTACTED FARR WEST ENGINEERING AND SIERRA CONTROLS REGARDING UPCOMING PROJECTS
12/28/21 - 1/5/22	10	NUMEROUS CALLOUTS AND INSPECTIONS OF WATER SYSTEM DURING STORM AND POWER FAIL.
1/5/2022	1	PHONE MEETING TO GO OVER PERAMETERS FOR WATERLINE PROJECT AND VFD PROJECT.
1/5/2022	1	PHONE MEETING WITH SIERRA CONTROLS REGARDING PERAMETERS FOR SCADA UPGRADE.
1/12/2022	2	MEETING WITH BOB RHEES AND MIKE HARE AT SIERRA CONTROLS REGARDING SCADA DESIGN FOR ENTIRE WATERSYSTEM.
<b>TOTAL HOURS</b>	15	

EMPLOYEE SIGNATURE: <i>Graham Payne</i>	DATE: 1/20/2022
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