

McKinney Water District El Dorado and Placer Counties

Board Meeting Minutes McKinney Water District Board of Directors Meeting November 30, 2020

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:01 am. The meeting was held via teleconference, (855) 212-0212. Meeting ID: 963-145-770#.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent: None

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held October 23, 2020 was approved on a motion by Director Swartfager and seconded by Director Arcidiacono by a vote of 5 to 0.

OLD BUSINESS

- A. Update – GIS mapping for electronic and paper copies of district map
Farr West Engineering sent a preliminary GIS map to the district for review. The District Agent is checking the service locations for accuracy and has found issues with diagram #2 which have been reported to Farr West for correction. We are still waiting for GIS mapping information from TCPUD to incorporate with our map. The completed GIS mapping information will be distributed to the District Agent to have on-site as well as the office and all Board Members.

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer's Report

| Financial Institution | Acct# | Date | Amount |
|-----------------------------------|--------------|----------------|---------------------|
| El Dorado Savings | Checking | As of 11/27/20 | \$28,893.42 |
| El Dorado Savings | Savings | As of 11/27/20 | \$127,644.88 |
| Bank of the West | Checking | As of 10/31/20 | \$5,101.00 |
| Bank of the West | Savings | As of 10/31/20 | \$244,183.49 |
| US Bank | Savings | As of 10/31/20 | \$226,589.67 |
| Bank Totals | | | \$632,412.46 |
| Total Bills/Charges | | | \$10,639.15 |
| Bank Totals - Less B&C | | | \$621,773.31 |
| Notes | | | |
| Rec'd Placer Co. | | | |
| Rec'd El Dorado Co. | | | |
| Uncashed Checks | | | |

B. Bills, Charges and Transfers

| Vendor Name | Description of Service | Total Due |
|--------------------------------|--|--------------------|
| District Agent, Graham Payne | October 2020 – Monthly Flat Fee Includes Phone and Meeting Attendance | \$1,110.00 |
| Sec/Treas. K. Gunter | Services for November 2020 | \$2,000.00 |
| District Agent – G. Payne | Misc. Additional Work (included in Payroll) | \$150.00 |
| District Agent – G. Payne | Reimbursement for Diesel and 2 Oil heaters for well sheds | \$167.24 |
| Cranmer Engineering | GCK0086 & HVK0507 | \$130.00 |
| Liberty Energy "Old Well" | Acct# 88513447 - | \$16.55 |
| Liberty Energy "New" | Acct# 88549765 | \$369.48 |
| AT&T Security Phone | Ph 530-525-1120 162 | \$99.82 |
| AT&T Security Phone | Ph 530-525-1309 367 | \$103.42 |
| State and Fed. Taxes | October 2020 Payroll Taxes (pd. by payroll Co.) | \$1011.59 |
| Farr West Engineering | Invoice#14470 & 14337 | \$4820.00 |
| Verizon | Services for Nov. 2020 (Autopay) Pd. 11/19/20 | \$45.49 |
| Karla Gunter | Mileage \$115.56 for October meeting, | \$115.56 |
| | Meeting Hosting Fee 11/30/20 (included in payroll) | \$0.00 |
| Director Fees | Regular Meeting 11/30/2020 Swartfager, Cotner, Dangler, Noack, Arcidiacono | \$500.00 |
| Total Bills and Charges | | \$10,639.15 |

Bills/Charges & Transfer Approved This Meeting

On a motion of Director Swartfager and seconded by Director Noack the bills and charges were approved by a vote of 5 to 0.

C. Water Sample Analysis “Cranmer Laboratory” November 2020

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 901 McKinney Rubicon Springs in McKinney Estates.

D. District Agent G. Payne – “Monthly Report” November 2020

The Secy./Treas. presented the District Agent’s Monthly Report. October, 2020 Production 1,402,137 Gallons. #2 Well Water – Level: Static 17.2 Dynamic 76.00 Five-minute recovery 30.6. Low for the month 13.1

For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

District Agent, Graham Payne discussed looking into software to create a “Soft Start” for the pump motor. The Engineers believe the Liberty Energy transformer is undersized and will contact Liberty Energy to coordinate replacement. Graham will continue talks to set up the new program. We are still waiting for the post mortem report for the pump sent to Franklin.

E. General Discussion

The Board will vote for a new President during the January 2021 Board Meeting.

F. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Arcidiacono the meeting was declared adjourned, at 8:12 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on Monday, December 28, 2020 at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

| | | |
|------------------------------|--|-----------------------|
| Date 11/15/2020 | | |
| Well #2 Meter Reading | 1st 7,157,282 15th 7,495,209 | |
| Gallons Produced | 337,927 | |
| Booster #1 18776 | Booster #2 17741 Booster #3 657 | |
| Power Meter Reading | Date | Well # 1 |
| | Date 11/15/2020 | Well # 2 71758 |
| Water Samples | | |
| Date | Location | |
| 11/11/2020 | Bac-T 901 McKinney Rubicon Springs Rd | |
| | | |
| | | |
| | | |
| | Other | |
| Work Performed | | |
| Observations | | |
| Date 11/15/2020 | Well # 1 Flushing/Inspection To much snow to access All Alarms Tested via phone | |
| 11/16/2020 | Well # 2 Inspection All Alarms Tested OK | |
| 11/15/2020 | Tank Inspection Secure Snow on Road All Alarms Tested | |
| 10/21/2020 | Water line location/USA 6470 Cascade - USA for Bearbox install | |
| | | |
| | Water Shut Off/On | |
| | Leaks Reported | |
| | Leaks Repaired | |
| | Valve Box Repaired | |
| Various | Hydrants Flushed System Shutdown System Flush All W/ NTFPD Associated Valves | |
| | Valves Exercised New valve installation | |
| Various | | |
| 11/16/2020 | Well # 2 Water level 17.2 Dynamic 76.0 Low for month 13.1 5 min. recovery 30.6 | |
| 11/16/2020 | Generator Inspection/Test run Genset ran. | |
| | | |
| | Customer Complaints | |
| | DHS Projects None | |
| | Other | |
| Various | Phone meetings with Matt Van Dyne re-GIS project | |

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Addendum B

TIME SHEET

TIME PERIOD 10/15/2020 – 11/15/2020

MCKINNEY WATER DISTRICT

District Office
103 Simmons Way
Folsom, CA 95630
916 806-0510

| | |
|------------------------------------|-----------------------|
| EMPLOYEE NAME: Graham Payne | TITLE: District Agent |
| Monthly Salary | \$1000.00 |
| Meeting Attendance/Phone Allowance | \$110.00 |

| DATE | HOURS | SERVICES PROVIDED |
|--------------------|-------|--|
| 10/21/2020 | 1 | USA FOR BEARBOX INSTALL @ 6470 CASCADE |
| 11/10 – 15/2020 | 2 | PHONE CONVERSATIONS WITH MATT VAN DYNE REGARDING GIS PROJECT |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| TOTAL HOURS | 3 | |

| | |
|--|------------------|
| EMPLOYEE SIGNATURE: <i>Graham D. Payne</i> | DATE: 11/18/2020 |
|--|------------------|