

McKinney Water District El Dorado and Placer Counties

Board Meeting Minutes

McKinney Water District Board of Directors Meeting September 24, 2021

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:02 am. The meeting was held via teleconference, (855) 212-0212.
Meeting ID: 963-145-770#.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent:

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held August 27, 2021 was approved on a motion by Director Swartfager and seconded by Director Dangler by a vote of 5 to 0.

OLD BUSINESS

A. Update – Five Year Audit and Valuation of the District’s Assets

Fechter and Company has completed the audit for the period of 7/1/16 through 6/30/20. The audit information has been emailed to all Board Members for review.

The Valuation of the District is complete and waiting for review. The report has been sent to Fechter and Company

B. Update on Stage 2 Drought Notification and Caldor Fire Text Alert

Stage 2 Drought Notifications were mailed the week of 9/14/21. This information was posted on the website as well. The Caldor Fire Text Alert was sent out 9/1/21 to all property owners who have provided their emergency contact phone numbers. The text alert information was posted on the website in more detail.

NEW BUSINESS and MONTHLY REPORTS**C. Treasurer's Report**

| Financial Institution | Acct# | Date | Amount |
|-----------------------------------|---|---------------|---------------------|
| El Dorado Savings | Checking | As of 9/20/21 | \$86,032.52 |
| El Dorado Savings | Savings - Interest recorded on the 23 rd of each month | As of 9/20/21 | \$152,726.49 |
| El Dorado Savings | CD maturity 3/19/22 | As of 8/31/21 | \$100,113.75 |
| Bank of the West | Checking | As of 8/31/21 | \$5,101.00 |
| Bank of the West | Savings | As of 8/31/21 | \$244,203.80 |
| US Bank | Savings | As of 8/31/21 | \$226,609.48 |
| Bank Totals | | | \$814,787.04 |
| Total Bills/Charges | | | \$19,766.73 |
| Bank Totals - Less B&C | | | \$795,020.31 |
| Notes | | | |
| Rec'd Placer Co. | None | 9/23/21 | \$60.12 |
| Rec'd El Dorado Co. | | | |
| | | | |

D. Bills, Charges and Transfers

| Vendor Name | Description of Service | Check# | Total Due |
|--------------------------------|---|---------------|--------------------|
| District Agent, Graham Payne | August 2021 – Monthly Flat Fee Includes Phone and Meeting Attendance | Payroll | \$1,110.00 |
| Sec/Treas. K. Gunter | Services for September 2021 | Payroll | \$2,000.00 |
| District Agent – G. Payne | Misc. Additional Work (included in Payroll) | Payroll | \$800.00 |
| CBIZ Valuation Group | Valuation and Report Development | 10710 | \$8000.00 |
| Cranmer Engineering | GDI0488 E-Coli | 10711 | \$65.00 |
| Karla Gunter | \$21.33 Envelopes and Labels, \$162.40 Postage \$60.00 Text messages | 10713 | \$243.73 |
| Liberty Energy "Old Well" | Acct# 88513447 | 10714 | \$39.09 |
| Liberty Energy "New" | Acct# 88549765 | 10714 | \$737.31 |
| AT&T Security Phone | Ph 530-525-1120 162 | 10709 | \$100.36 |
| AT&T Security Phone | Ph 530-525-1309 367 | 10709 | \$104.70 |
| State and Fed. Taxes | 2021 Payroll Taxes (pd. by payroll Co.) | Autopay | \$0.00 |
| Fechter & Company CPA | 06/30/2016 – 06/30/2020 Financial Audit | 10712 | \$6121.00 |
| Verizon | Services for August 2021 (Autopay) | Autopay | \$45.54 |
| | Meeting Hosting Fee 9/24/21 (included in payroll) | Payroll | 00.00 |
| Director Fees | Regular Meeting 9/24/21 Swartfager, Cotner, Dangler, Noack, Arcidiacono | Payroll | \$400.00 |
| Total Bills and Charges | | | \$19,766.73 |

Bills/Charges & Transfer Approved This Meeting

On a motion of Director Swartfager and seconded by Director Noack the bills and charges were approved by a vote of 5 to 0.

E. Annual B&L Backflow Status Report

All homeowners have completed the Annual Backflow testing required by the State of CA.

F. Resolution 2021-6 – Establish an Account(s) with Umpqua Bank

On a motion of Director Swartfager and seconded by Director Dangler the Board of Directors has authorized Karla Gunter, the Secretary/Treasurer to open a savings account at Umpqua Bank using funds from El Dorado Savings Bank, Bank of the West and US Bank. Approved by a vote of 5 to 0.

See Addendum C for Resolution 2021-6

G. Water Sample Analysis “Cranmer Laboratory” September 2021

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 901 McKinney Rubicon Springs Rd. in McKinney Estates.

H. District Agent G. Payne – “Monthly Report” September 2021

The Secy./Treas. presented the District Agent’s Monthly Report. August 2021 Production 2,302,265 Gallons. #2 Well Water – Level: Not checked this month due to fire
For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

I. General Discussion

Apply for the AB361 Covid Relief Funds

J. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Noack the meeting was declared adjourned, at 8:26 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on Friday October 22, 2021 at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

| | | | |
|------------------------------|---|------------------------|-----------------------|
| Date | 9/19/2021 | | |
| Well #2 Meter Reading | 1st | 816,091 | 15th 1,926,542 |
| Gallons Produced | 1,110,451 | | |
| Booster #1 | 19942 | Booster # 18990 | Booster # 667 |
| Power Meter Reading | Date | 9/18/2021 | Well # 1 97936 |
| | Date | | Well # 2 |
| Water Samples | | | |
| Date | Location | | |
| 9/7/2021 | Bac-T 901 McKinney Rubicon Springs Rd | | |
| | | | |
| | | | |
| | | | |
| | Other | | |
| | | | |
| Work Performed | | Observations | |
| Date | Well # 1 Flushing/Inspection | | |
| | Well not flushed due to fire All Alarms Tested via phone | | |
| | Well # 2 Inspection | | |
| | Well not flushed due to fire - Will test next week All Alarms Tested OK | | |
| 9/12/2021 | Tank Inspection Secure All Alarms Tested | | |
| | Water line location/USA | | |
| | | | |
| | Water Shut Off/On | | |
| | | | |
| | Leaks Reported | | |
| | | | |
| | Leaks Repaired | | |
| | | | |
| | Valve Box Repaired | | |
| | | | |
| | Hydrants Flushed | | |
| | No hydrants flushed due to fire Associated Valves | | |
| | Valves Exercised | | |
| | No valves exercised due to fire | | |
| | Well # 2 Water level Not checked due to fire Dynamic | | |
| | Low for month 28.3 5 min. recovery | | |
| 8/30/2021 | Generator Inspection/Test run Genset ran. | | |
| | Generator tested for possible fire operations | | |
| | Customer Complaints | | |
| | | | |
| | DHS Projects None | | |
| | | | |
| | Other | | |
| 9/1/2021 | System inspections for fire preparation | | |
| thru | | | |
| 9/8/2021 | | | |

rev. 1-12-11 tw

Addendum B

TIME SHEET

TIME PERIOD 8/15/2021 – 9/15/2021

MCKINNEY WATER DISTRICT

District Office
103 Simmons Way
Folsom, CA 95630
916 806-0510

| | |
|------------------------------------|-----------------------|
| EMPLOYEE NAME: Graham Payne | TITLE: District Agent |
| Monthly Salary | \$1000.00 |
| Meeting Attendance/Phone Allowance | \$110.00 |

| DATE | HOURS | SERVICES PROVIDED |
|--------------------|-------|---|
| 9/1/2021 | 4 | SYSTEM PREPERATION AND INSPECTION FOR FIRE |
| 9/2/2021 | 4 | SYSTEM INSPECTIONS AND PREPERATION FOR FIRE |
| 9/3/2021 | 4 | SYSTEM INSPECTIONS AND PREPERATION FOR FIRE |
| 9/4/2021 | 4 | SYSTEM INSPECTIONS AND PREPERATION FOR FIRE |
| | | |
| | | |
| | | |
| | | |
| TOTAL HOURS | 16 | |

| | |
|---------------------|-----------------|
| EMPLOYEE SIGNATURE: | DATE: 9/19/2021 |
|---------------------|-----------------|

Addendum C

McKinney Water District El Dorado and Placer Counties

RESOLUTION No. 2021-6

RESOLUTION TO ESTABLISH AN ACCOUNT(S) WITH UMPQUA BANK

RESOLVED, by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, California, that:

WHEREAS, the Secretary/Treasurer, Karla Gunter, is authorized and directed to open a bank account on behalf of the McKinney Water District with US Bank in the City of Auburn, CA. Which hereby is authorized to honor the deposits of the District, signed by, Jerry Swartfager, Scott Cotner, Vincent Dangler, Michelle Noack, Kim Arcidiacono and/or Karla Gunter.

I hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted and passed by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, California, at a meeting thereof held on the 24th day of September, 2021, by the following vote:

AYES, and in favor thereof, Directors: Swartfager, Cotner, Dangler, Noack, Arcidiacono

NOES, Directors: None

ABSENT, Directors:

Karla Gunter
Secretary Treasurer

APPROVED:

Jerry Swartfager
President