

# McKinney Water District El Dorado and Placer Counties

## Board Meeting Packet

### McKinney Water District Board of Directors Meeting March 25, 2022

The McKinney Water District Board Meeting will be convened by Director Swartfager at 8:00 am. The meeting will be held via teleconference and video conference only.

Teleconference (855) 212-0212. Meeting ID: 963-145-770#.

Video-conferencing at:

<https://us05web.zoom.us/j/88184548868?pwd=dEE5N3Uwc29ETFJSdI1MVV2L1BIZz09>

Meeting ID: 842 2551 5001 Passcode K1kkfL

#### ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent:

Others Present: K. Gunter, G. Payne

#### Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors held on February 25, 2022, was approved on a motion by Director Swartfager and seconded by Director Arcidiacono by a vote of 5 to 0.

#### OLD BUSINESS

#### NEW BUSINESS and MONTHLY REPORTS

##### A. Treasurer's Report

Financial Institution	Acct#	Date	Amount
El Dorado Savings	Checking	2/28/22	\$117,447.21
El Dorado Savings	Savings - Interest recorded on the 23 <sup>rd</sup> of each month	2/23/22	\$102,788.52
El Dorado Savings	CD maturity 3/19/22	2/28/22	\$100,237.93
Bank of the West	Checking	2/28/22	\$5,101.00
Bank of the West	Savings	2/28/22	\$194,215.24
Umpqua Bank	Savings Reported Qtrly	2/23/22	\$150,001.23
US Bank	Savings	2/28/22	\$176,594.81
<b>Bank Totals</b>			<b>\$846,385.94</b>
Total Bills/Charges			\$5,568.12
<b>Bank Totals - Less B&amp;C</b>			<b>\$840,817.82</b>
<b>Notes</b>			
Rec'd Placer Co.			
<b>EDSB CD transferred to Savings</b>	<b>CD \$100,252.34 Sav. Bal. \$203,040.86</b>	<b>3/22/21</b>	

**B. Bills, Charges and Transfers**

<b>Vendor Name</b>	<b>Description of Service</b>	<b>Check #</b>	<b>Total Due</b>
District Agent, Graham Payne	February 2022 – Monthly Flat Fee Includes Phone and Meeting Attendance	Payroll	\$1,110.00
Sec/Treas. K. Gunter	Services for March 2022	Payroll	\$2,000.00
District Agent – G. Payne	Misc. Additional Work (included in Payroll)	Payroll	\$225.00
	Meeting Hosting Fee (included in payroll)	Payroll	
Director Fees	Regular Meeting 3/25/22 Swartfager, Cotner, Dangler, Noack, Arcidiacono	Payroll	\$500.00
USDA Forest Svc	Special Use Fee 2021 and 2022	10743	\$576.69
Karla Gunter	Toner, Envelopes, Paper, Labels,	10747	\$206.62
Clauss Excavation	Snow Removal	10745	\$135.00
Cranmer Eng.	GEC0354	10746	\$65.00
AT&T Security	Ph 530-525-1120 162	10744	\$100.77
AT&T Security	Ph 530-525-1309 367	10744	\$105.57
Liberty Energy	Old Well Acct# 88513447	10748	\$49.51
Liberty Energy	New Well Acct# 88549765	10748	\$448.47
State and Fed. Taxes	Payroll Taxes (pd. by payroll Co.)	Auto	
Verizon	Services for March 2022 (Autopay)	Auto	45.49
<b>Total Bills and Charges</b>			<b>\$5568.12</b>

**Bills/Charges & Transfer Approved This Meeting**

On a motion of Director Swartfager and seconded by Director Arcidiacono the bills and charges were approved by a vote of 5 to 0.

**C. TRPA – Tahoe Basin MOU**

We joined the Tahoe Basin MOU in 1999. The district may want to review the MOU and see if it still fits our needs.

**D. Transfer Funds from CD to Umpqua Bank CD**

The current El Dorado Savings Bank CD has matured as of 3/19/22. The funds were transferred to the El Dorado Savings Bank Money Market Account pending transfer to Umpqua Bank CD if approved by Resolution 2022-01.

On a motion of Director Swartfager and seconded by Director Noack the Board has approved Resolution 2022-1 to transfer \$100,000 to a new Umpqua Bank Certificate of Deposit by a vote of 5 to 0. Signatures will be obtained by Docusign

**E. District Agent G. Payne – Monthly Report and Water Analysis March 2022**

The Secy./Treas. presented the District Agent’s Monthly Report. February 2022 Production 540,371 Gallons.

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 590 McKinney Rubicon Springs Rd. in McKinney Estates.

See Addendum A – District Agent Monthly Report for repairs, replacements, and detailed activities. For Additional Services Performed see Addendum B.

**F. General Discussion**

**G. Adjournment**

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Arcidiacono the meeting was declared adjourned, at 8:11 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on Friday, April 22, 2022, at 8:00 A.M. at the regular meeting place.

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Jerry Swartfager  
President

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Karla Gunter  
Secretary/Treasurer



# Addendum B

## TIME SHEET

MCKINNEY WATER DISTRICT

TIME PERIOD 2/15/2022 - 3/15/2022

District Office  
103 Simmons Way  
Folsom, CA 95630  
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
3/4/2022	1	SPOKE WITH FARR WEST REGARDING VFD AND WATERLINE PROJECT.
3/4/22	1	SPOKE WITH SIERRA CONTROLS REGARDING SCADA UPGRADES.
3/5/22	.5	CHEDKED 6471 MARLA CT. FOR SHUTOFF
3/11/22	2	TURN ON AND OFF MAIN LINE VALVE TO 650 CASCADE CIRCLE. CLEANING OF VALVE BOX
<b>TOTAL HOURS</b>	4.5	

EMPLOYEE SIGNATURE: <i>Graham Payne</i>	DATE: 3/21/2022
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## Addendum C

### *McKinney Water District El Dorado and Placer Counties*

#### **RESOLUTION No. 2022-1**

#### **RESOLUTION TO ESTABLISH A CERTIFICATE OF DEPOSIT WITH UMPQUA BANK**

RESOLVED, by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, California, that:

RESOLVED, by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, California, that:

WHEREAS, the Secretary/Treasurer, Karla Gunter, is authorized and directed to transfer One Hundred Thousand Dollars (\$100,000) into a Certificate of Deposit account on behalf of the McKinney Water District with Umpqua Bank in the City of Folsom, CA. This hereby is authorized to honor the deposits of the District, signed by Jerry Swartfager, Scott Cotner, Vincent Dangler, Michelle Noack, Kim Arcidiacono and/or Karla Gunter.

I hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted and passed by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, California, at a meeting thereof held on the 25<sup>th</sup> day of March 2022, by the following vote:

AYES, and in favor thereof, Directors: Swartfager, Dangler, Cotner, Noack, Arcidiacono

NOES, Directors: None

ABSENT, Directors:

APPROVED:

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Jerry Swartfager  
President

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Karla Gunter  
Secretary/Treasurer