

# McKinney Water District El Dorado and Placer Counties

## Meeting Minutes McKinney Water District Board of Directors Meeting August 23, 2019

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:00 am. The meeting was held at 590 McKinney Rubicon Spring Rd. in McKinney Estates and via teleconference.

### **ROLL CALL:**

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack

Directors Absent: None

Others Present: K. Gunter, G. Payne, K. Arcidiacono

### **Approval of Minutes from the Previous Meeting**

The minutes of the Regular adjourned meeting of the Board of Directors, held July 26, 2019 was approved on a motion by Director Swartfager and seconded by Director Dangler by a vote of 3 to 0.

### **OLD BUSINESS**

#### **A. B&L Backflow Program. Progress for 2019**

Linda from B&L Backflow has reported

- Total customers: 56.
- Completed Customers: 50
- Scheduled Customers for 8/20/19: 2
- Customers no longer needing testing: 4 (Removing Irrigation Systems)
- Pending/Reschedules/Problems: 1

#### **B. Upgrade to Pump Protection**

Sierra Controls is building the system in their Reno NV facility and is scheduled to install the unit on September 19, 2019. The SIM card will be purchased from AT&T and will be provided to Sierra Controls.

#### **C. Discussion: Hiring New Engineering Firm**

The Board has received a proposal from Far West Engineering. They would like to attend the September Board Meeting to answer any questions we may have about their firm.

On a motion by Director Swartfager and seconded by Director Dangler, the Board has approved Far West Engineering to provide a GIS Map of the District provided the charges don't exceed \$3000.00

## **NEW BUSINESS and MONTHLY REPORTS**

### **A. Treasurer's Report**

<b>Financial Institution</b>	<b>Acct#</b>	<b>Date</b>	<b>Amount</b>
El Dorado Savings	Checking	As of 8/21/19	47,128.16
El Dorado Savings	Savings	As of 8/21/19	208,269.49
Bank of the West	Checking	As of 7/31/19	101.00
Bank of the West	Savings	As of 7/31/19	20,171.85
US Bank	Savings	As of 8/1/19	226,438.37
<b>Bank Totals</b>			<b>502,108.87</b>
Total Bills/Charges			<b>5,234.66</b>
<b>Bank Totals - Less B&amp;C</b>			<b>496,874.21</b>
<b>Notes</b>			
Rec'd Placer Co.		8/19/19	\$7,705.95
Rec'd El Dorado Co.			
Uncashed Checks			

### **B. Bills and Charges**

<b>Vendor Name</b>	<b>Description of Service</b>	<b>Total Due</b>
District Agent, Graham Payne	July 2019 – Monthly Flat Fee Inv#274	\$650.00
Sec/Treas. K. Gunter	August 2019	\$1,800.00
District Agent – G. Payne	Cell Phone Reimbursement, Meeting Attendance, #275 \$110.00 #276 Misc duties.\$750.00	\$860.00
Cranmer Engineering	GBH0482	\$40.00
Liberty Energy "Old Well"	Acct# 88513447 -	\$15.29
Liberty Energy "New"	Acct# 88549765	\$474.32
AT&T Security Phone	Ph 530-525-1120 162	\$87.05
AT&T Security Phone	Ph 530-525-1309 367	\$85.23
State and Fed. Taxes	July 2019 Payroll Taxes	\$662.21
Karla Gunter	Mileage July 2019 Board Meeting \$115.56 – Teleconf. Invoice \$2.15	117.71
Vince Dangler	Meeting Hosting Fee	\$45.00
Director Fees	Regular Meeting 8/23/19 Swartfager, Cotner, Dangler, Noack	\$400.00
<b>Total Bills and Charges</b>		<b>\$5236.81</b>

**Bills/Charges & Transfer Approved This Meeting**

On a motion of Director Swartfager and seconded by Director Cotner the bills and charges were approved by a vote of 4 to 0.

**C. Water Sample Analysis “Cranmer Laboratory” August 2019**

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 6710 Springs Ct. in McKinney Estates.

**D. District Agent G. Payne – “Monthly Report” August 2019**

The Secy./Treas. presented the District Agent’s Monthly Report. July 2019 Production 2,270,116 Gallons. #2 Well Water – Level: Static 9.8 Dynamic 70.5 Five minute recovery 23.6. For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report.

**E. General Discussion**

**F. Nomination for Director Ballard’s Board Member Seat**

The Board of Directors would like to Appoint Kim Arcidiacono to the Board of Directors of the McKinney Water District.

On a motion of Director Swartfager and seconded by Director Dangler the appointment of Kim Arcidiacono was approved by a vote of 4 to 0.

**G. Adjournment**

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Dangler, the meeting was declared adjourned, at 8:17\_ am by a vote of 4 to 0. The next regularly scheduled meeting will be held on September 27, 2019 at 8:00 A.M. at the regular meeting place.

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Jerry Swartfager  
President

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Karla Gunter  
Secretary/Treasurer

# Addendum A

## Agent's Report

<b>Date</b> 8/18/2019	
<b>Well #2 Meter Reading</b>	<b>1st</b> 7,553,134   <b>15th</b> 8,674,216
<b>Gallons Produced</b>	1,121,082
<b>Booster #1</b> 17163	<b>Booster #2</b> 16005   <b>Booster #3</b> 635
<b>Power Meter Reading</b>	<b>Date</b>   <b>Well # 1</b>
	<b>Date</b>   <b>Well # 2</b> 8037
<b>Water Samples</b>	
<b>Date</b>	<b>Location</b>
8/8/2019	Bac-T 6710 Springs Ct.
	Other
<b>Work Performed</b>	
<b>Observations</b>	
<b>Date</b> 8/18/2019	Well # 1 Flushing/Inspection All Alarms Tested via phone
8/18/2019	Well # 2 Inspection Snow too deep to get into shed. All Alarms Tested OK
	Tank Inspection Secure
9-Aug	All Alarms Tested
	Water line location/USA
7/23/2019	640 McKinney for TCPUD doing sewer work
7/24/2019	563 Robin for Lakeside Paving for driveway and drainage
	Water Shut Off/On
8/14/2019	540 McKinney - Shutoff/tumor for residence repair of house main line valve.
	Leaks Reported
	Leaks Repaired
	Valve Box Repaired
8/14/2019	540 McKinney - Residential valve replaced
	Hydrants Flushed System Shutdown None - To much snow System Flush Associated Valves
8/14/2019	Valves Exercised New valve installation None - To much snow
8/14/2019	
8/18/2019	Well # 2 Water level 9.8 Dynamic 70.5
	Low for month 8.3 5 min. recovery 23.6
8/18/2019	Generator Inspection/Test run Genset ran. Need to dig out again
	Customer Complaints
	DHS Projects None
	Other
7/29/2019	Locating of main water shutoff to 540 McKinney for residence shutdown
8/9/2019	District tour with Farr West Engineering
8/18/2019	Digup and repair of valve at 540 McKinney

rev. 1-12-11 tw

# Addendum B

Graham Payne  
 P. O. Box 646  
 Tahoma, Ca. 96142  
 530-307-9032  
 WSPSGraham@gmail.com  
 Phone # 530-525-1023

## Invoice

Invoice #: 274  
 Invoice Date: 8/15/2019  
 Due Date: 9/15/2019  
 Project:  
 P.O. Number:

Bill To:
McKinney Water District 103 Simmons Way Folsom, CA 95630 USA

Item #	Service Date	Description	Amount
1	8/1/2019	Monthly District Agent Fees - 7/1/2019 - 7/31/2019	650.00
<b>Total</b>			<b>\$650.00</b>
<b>Balance Due</b>			<b>\$650.00</b>

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 Phone # 530-525-1023

# Invoice

Date: 8/15/2019

Invoice # 275

Bill To
McKinney Water District 103 Simmons Way Folsom, CA 95630 USA

P.O. No.	Terms	Project
	Net 30	

Item #	Date	Description	Hours	Amount
1	7/26/2019	Monthly Board Meeting		50.00
2	7/15/2019	Monthly Cell phone fees for District Agent		60.00
<b>Total</b>				<b>\$110.00</b>

Please remit to above address.	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$110.00

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WSPSGraham@gmail.com  
Phone # 530-525-1023

# Invoice

Date: 8/15/2019

Invoice # 276

Bill To
McKinney Water District 103 Simmons Way Folsom, CA 95630 USA

P.O. No.	Terms	Project
	Net 30	

Item #	Date		Hours	Amount
1	7-23-19	Hourly Rate USA at 640 McKinney for TCPUD working on sewer line	1.0	\$50.00
2	7-24-19	Hourly Rate USA at 563 Robin for Lakeside Paving to pave and install drainage	1.0	\$50.00
3	7-29-19	Hourly Rate Attempt to locate and shutoff water service to 540 McKinney for resident. - Need Digup	3.0	\$150.00
4	8-9-19	Hourly Rate District tour with Farr West Engineering for quote for services	5.0	\$250.00
5	8-14-19	Hourly Rate Digup and replacement of main line valve to 540 McKinney for resident.	4.0	\$200.00
6	8-15-19	Hourly Rate Shutdown/Turnon of residence water service at 540 McKinney for homeowner	1.0	\$50.00
			<b>Total</b>	<b>\$750.00</b>

Please remit to above address.	<b>Payments/Credits</b>	
	<b>Balance Due</b>	\$750.00