

McKinney Water District El Dorado and Placer Counties

McKinney Water District Board of Directors Board Meeting April 24, 2020

The McKinney Water District Board Meeting was convened by Director Swartfager at 7:59am. The meeting was teleconferenced due to the coronavirus pandemic.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent: None

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held March 27, 2020 was approved on a motion by Director Swartfager and seconded by Director Arcidiacono by a vote of 5 to 0.

OLD BUSINESS

A. Discussion – After hours or blizzard condition pay

After researching industry standards for after hours or hazard pay. The Board has agreed to pay the District Agent a Minimum of two hours at 1.5 times his regular hourly rate.

The Board also agreed to a change to the Customer Fee Schedule as stated in Ordinance 2008-1 to include an after-hours charge of 1.5 times the District Agent regular hourly rate.

“After Hours” will include:

- Any time after 6:00pm through 7:00am, Monday through Friday
- Friday after 6:00pm though Monday at 7:00am.
- All government holidays.

On a motion of Director Swartfager and seconded by Director Dangler, the Customer Fee Schedule and the District Agent’s after hours pay schedule were approved by a vote of 5 to 0.

The McKinney Water District Ordinance 2020-1 “An Ordinance Repealing Ordinance 2008-1 as Subsequently Amended, and Establishing Water Charges and Providing Procedures for Enforcement” will be presented to the Board on May 22, 2020 for final approval.

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer's Report

Financial Institution	Acct#	Date	Amount
El Dorado Savings	Checking	As of 4/22/20	\$89,691.57
El Dorado Savings	Savings	As of 4/22/20	\$208,448.88
Bank of the West	Checking	As of 3/31/20	\$101.00
Bank of the West	Savings	As of 3/31/20	\$20,176.66
US Bank	Savings	As of 3/31/20	\$226,557.41
Bank Totals			\$544,975.52
Total Bills/Charges			\$5,959.88
Bank Totals - Less B&C			\$539,015.64
Notes			
Rec'd Placer Co.			0
Rec'd El Dorado Co.			0
Uncashed Checks			

B. Bills and Charges

Vendor Name	Description of Service	Total Due
District Agent, Graham Payne	March 2020 – Monthly Flat Fee Includes Phone and Meeting Attendance	\$1,110.00
Sec/Treas. K. Gunter	Services for April 2020	\$1,800.00
District Agent – G. Payne	Misc. Additional Work	\$300.00
Cranmer Engineering	GCA0459 \$40.00 GCD0359 \$65.00	\$105.00
Clauss Excavation	Snow Removal 3/1, 3/15, 3/16, 3/17 and 3/25	\$345.00
Liberty Energy "Old Well"	Acct# 88513447 -	\$121.33
Liberty Energy "New"	Acct# 88549765	\$304.68
AT&T Security Phone	Ph 530-525-1120 162	\$95.59
AT&T Security Phone	Ph 530-525-1309 367	\$39.57
Graham Payne	New Heater for Well Shed	\$80.29
SDRMA	Premium for Trailer and Generator	\$62.02
State and Fed. Taxes	March 2020 Payroll Taxes	\$998.19
Digital Deployment	Website Management #104559	\$50.00
Karla Gunter	Verizon Service \$45.08. Teleconference fee \$3.13	\$48.21
	Meeting Hosting Fee	0.00
Director Fees	Regular Meeting 4/24/2020 Swartfager, Cotner, Dangler, Noack, Arcidiacono	\$500.00
Total Bills and Charges		\$5,959.88

Bills/Charges & Transfer Approved This Meeting

On a motion of Director Swartfager and seconded by Director Noack the bills and charges were approved by a vote of 5 to 0.

C. Reduce Property/Liability Coverage from \$5M to \$2.5M

Due to catastrophic losses and the cost of claims in the insurance market, SDRMA has suggested the District reduce the liability coverage from \$5 million per occurrence to \$2.5 million, in order to reduce premiums this upcoming year. The proposed annual contribution is a 32% increase. By lowering the liability coverage, the district will save an estimated 5% or \$253.

On a motion of Director Swartfager and seconded by Director Dangler the Board approved the decrease of liability coverage to \$2.5 million per occurrence by a vote of 5 to 0.

D. Discussion – Secretary/Treasurer Compensation

Director Swartfager suggested a \$200/month pay increase for the Secretary/Treasurer.

On a motion of Director Swartfager and seconded by Director Arcidiacono the Board approved the pay increase for the Secretary/Treasurer beginning May 22, 2020 by a vote of 5 to 0.

E. Water Bill Payments Collected – April 2020

The District has collected \$27,434.00 in water billing thru April 21, 2020. Total billed on 4/1/2020 \$74,946.00

F. Water Sample Analysis “Cranmer Laboratory” April 2020

Coliform/Fecal testing per sample site plan came back negative. Samples were taken 590 McKinney Rubicon Dr. in McKinney Estates.

G. District Agent G. Payne – “Monthly Report” April 2020

The Secy./Treas. presented the District Agent’s Monthly Report. March 2020 Production 598026 Gallons. #2 Well Water – Level: Static 10.0 Dynamic 70.8 Fifteen-minute recovery 23.8. Low for the month 9.2
For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

H. General Discussion

I. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Noack the meeting was declared adjourned, at 8:25 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on May 22, 2020 at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

Date		4/15/2020	
Well #2 Meter Reading	1st	5404315	15th
Gallons Produced	210,604		
Booster #1	16831	Booster #2	15634
Power Meter Reading	Date	Well # 1	Booster #3
	Date	Well # 2	632
	5/15/2019	54116	
Water Samples			
Date	Location		
4/7/2020	Bac-T 590 McKinney Rubicon Springs Rd		
	Other		
Work Performed		Observations	
Date	Well # 1 Flushing/Inspection		
	Could not get to tank		
	All Alarms Tested via phone		
4/18/2020	Well # 2 Inspection		
	All Alarms Tested OK		
	Tank Inspection		
	Could not get to tank.		
	Secure		
	All Alarms Tested		
	Water line location/USA		
3/23/2020	USA for Liberty Utility Pole Install @ 6450 McKinney Creek Road		
	Water Shut Off/On		
4/15/2020	736 Cascade Circle - Owner wanted to repair his main line valve in basement - No shutoff at this time		
	Leaks Reported		
3/30/2020	Leak reported at 7058 Miami Ave. - Nothing found. Puddle at residence but no leak.		
	Leaks Reported		
	Leaks Repaired		
	Valve Box Repaired		
	Hydrants Flushed		
	1, 19, 20		
	Valves Exercised		
	21, 27, 24		
4/19/2020	Well # 2 Water level	10.0	Dynamic
	9.2		5 min. recovery
			70.8
4/19/2020	Generator Inspection/Test run	Genset ran.	23.8
	Customer Complaints		
	DHS Projects		
	None		
	Other		
3/23/2020	USA for Liberty - 6450 McKinney Creek Road		
4/14/2020	Shutoff Request at 736 Cascade Circle.		

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Addendum B

TIME SHEET

TIME PERIOD 3/23/20 – 4/2/20

MCKINNEY WATER DISTRICT

District Office
103 Simmons Way
Folsom, CA 95630
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	RATE	ADDITIONAL SERVICES PERFORMED
3/23/20	1	\$50	USA for liberty energy for the installation of new power pole at 6450 McKinney Creek Rd. Work not started as of today
3/30/20	1	\$50	Water leak reported at 7058 Miami Ct. Location had snow around residence and puddle to the right-hand side of residence. Residence secure and no leak found after investigation
3/30/20	2	\$50	Residence at 736 Cascade Circle requested shutoff of service for repair of valve under residence. Resident dug snow from around valve but valve tube filled with rocks and debris. All removed and valve is old and did not want to attempt shutoff without contractor on site in case of repair needed. Will discuss at meeting
4/2/20	2	\$50	Drive time and fuel to drive to Reno for new heater for well shed #2.
TOTAL HOURS	6	\$300.00	

EMPLOYEE SIGNATURE:	DATE:
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