

# McKinney Water District El Dorado and Placer Counties

## Board Meeting Minutes

### McKinney Water District Board of Directors Meeting February 25, 2022

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:00 am. The meeting was held at 580 McKinney Rubicon Springs Rd in McKinney Estates and Teleconference (855) 212-0212. Meeting ID: 963-145-770#. Video-conferencing at:

<https://us05web.zoom.us/j/88184548868?pwd=dEE5N3Uwc29ETFJSdDI1MVV2L1BIZz09>

#### **ROLL CALL:**

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent:

Others Present: K. Gunter, G. Payne

#### **Approval of Minutes from the Previous Meeting**

The minutes of the Regular adjourned meeting of the Board of Directors, held January 28, 2022 was approved on a motion by Director Swartfager and seconded by Director Arcidiacono by a vote of 5 to 0.

#### **OLD BUSINESS**

##### **A. Update for Farr West – Quote for VFD and Upcoming Design Work**

An Agreement is being drafted and will be available for signature next week. The current plan is to send out the bid package around December of this year. Award the project in January or February and begin work in the Spring of 2023. On a motion from Director Swartfager and seconded by Director Noack, on a vote of 5 to 0, the Board approved the Agreement between Farr West Engineering and McKinney Water District to Upgrade the Electrical System.

##### **B. Sierra Controls SCADA**

The Proposal has been signed and Bob Rhees will keep the district updated on the progress.

## **NEW BUSINESS and MONTHLY REPORTS**

### **A. Treasurer's Report**

The Board accepted the Treasurer's Report as presented for the month of January 2022 totaling - \$777,605.06

### **B. Bills/Charges and Transfers**

The Board reviewed the February 2022 Bills and Charges totaling \$10,144.29. On a motion of Director Swartfager and seconded by Director Noack the bills and charges were approved by a vote of 5 to 0.

### **C. Appointment of Board President**

Director Arcidiacono nominated Director Swartfager to continue as Board President for the upcoming term. On a Motion by Director Arcidiacono and seconded by Director Noack on a vote of 5 to 0. Director Swartfager was appointed Board President for a term of one year ending February 1, 2023.

### **D. Cyber Security Update**

Our security systems are monitored constantly and if there is ever an attempted cyber-attack on the district's water system. The District Agent will be notified immediately and action will be taken to thwart any outside activity.

### **E. El Dorado Savings CD – Maturity Date 3/19/22**

The El Dorado Savings Bank CD will mature on 3/19/22. The Board has instructed the Secretary/Treasurer to keep the funds in the El Dorado Savings CD or move the funds into an Umpqua CD depending on the current CD rates.

### **F. District Agent G. Payne – Monthly Report and Water Analysis February 2022**

The Secy./Treas. presented the District Agent's Monthly Report. January 2022 Production 567,855 Gallons.

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 901 McKinney Creek Rd. in McKinney Estates.

The Board has requested price quotes for a natural gas line brought to the property to power a natural gas generator. District Agent Payne will investigate.

The District received a Sanitary Survey from the State Water Resources Control Board. There are several items that need to be addressed. The Board discussed these issues and the Secretary/Treasurer and the District Agent will make sure to correct each item before the deadline.

For repairs, replacements, and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

### **G. General Discussion**

**H. Adjournment**

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Arcidiacono the meeting was declared adjourned, at 8:30 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on Friday March 25, 2022 at 8:00 A.M. at the regular meeting place.

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Jerry Swartfager  
President

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Karla Gunter  
Secretary/Treasurer

# Addendum A

## Agents Report

<b>Date</b>	2/15/2022				
<b>Well #2 Meter Reading</b>	<b>1st</b>	5,408,080	<b>15th</b>	5,845,287	
<b>Gallons Produced</b>	237,207				
<b>Booster #1</b>	20482	<b>Booster #2</b>	19585	<b>Booster #3</b>	672
<b>Power Meter Reading</b>	<b>Date</b>	<b>Well # 1</b>			
	Date	2/15/2022	<b>Well # 2</b>	7968	
<b>Water Samples</b>					
<b>Date</b>	<b>Location</b>				
2/2/2022	Bac-T	901 McKinney Creek Rd			
	Well # 1				
	Well # 2				
	Other				
<b>Work Performed</b>					
<b>Observations</b>					
<b>Date</b>	<b>Well # 1 Flushing/Inspection</b>		<b>Inaccessible</b>		
			All alarms tested via SCADA		
2/15/2022	<b>Well # 2 Inspection</b>		<b>All alarms tested Yes</b>		
	<b>Tank Inspection</b>		<b>Inaccessible</b>		
			All alarms tested via SCADA		
<b>Water line location/USA</b>					
2/11/2022	6471 Marla Ct. Attempt water shutoff. Could not get to valve - To much spring water in pit.				
	Water Shut Off/On				
	Leaks Reported				
	Leaks Repaired				
	<b>Valve Box Repaired</b>		<b>none</b>		
11-Feb	6471 Marla Ct.				
	<b>Hydrants Flushed</b>		<b>none</b>		
1/15 - 2/15	North Tahoe Fire testing hydrants				
	<b>Valves Exercised</b>		<b>none</b>		
	None				
2/15/2022	<b>Well # 2 Water level</b>	Static	Dynamic		
			Static low for month	24.3	
2/15/2022	<b>Generator Inspection/Test run</b>	ok			
	<b>Customer Complaints</b>	none			
	<b>DHS Projects</b>	none			
	<b>Other</b>				
1/28	Contacted Farr West Engineering and Sierra Controls.				
2/2	Spoke with Farr West Engineering regarding Waterline Project				
2/2	Project discussions with Farr West regarding VFD and line replacement				
2/11	Attempt to shutoff 6471 Marla Ct. - Will keep checking. To much ground water				

## Addendum B

TIME PERIOD 1/15/2022 - 2/15/2022

MCKINNEY WATER DISTRICT

District Office  
103 Simmons Way  
Folsom, CA 95630  
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
1/28/2022	1	SPOKE WITH FARR WEST REGARDING VFD AND WATERLINE PROJECT. GETTING FOOTAGE FOR MCKINNEY, BELLVUE AND KNOBCONE.
2/2/22	1	SPOKE WITH SIERRA CONTROLS REGARDING SCADA UPGRADES.
2/2/22	2	MEASURED DISTANCES AND SPOKE WITH FARR WEST REGARDING WATERLINE.
2/11/22	5	WORKED AT VALVE AT 6471 MARLA CT. VALVE HAS TOO MUCH GROUNDWATER IN PIT TO SHUTOFF. WORKED WITH HOFFMAN PLUMBING AND RESIDENT. WILL KEEP CHECKING.