

McKinney Water District El Dorado and Placer Counties

Board Meeting Minutes McKinney Water District Board of Directors Meeting December 24, 2021

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:00 am. The meeting will be held at 580 McKinney Rubicon Springs Rd in McKinney Estates and Teleconference (855) 212-0212. Meeting ID: 963-145-770#.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent:

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held November 22, 2021 was approved on a motion by Director Swartfager and seconded by Director Noack by a vote of 5 to 0.

OLD BUSINESS

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer's Report

Financial Institution	Acct#	Date	Amount
El Dorado Savings	Checking	11/31/21	\$58,839.92
El Dorado Savings	Savings - Interest recorded on the 23 rd of each month	11/23/21	\$152,761.14
El Dorado Savings	CD maturity 3/19/22	11/31/21	\$100,176.16
Bank of the West	Checking	11/31/21	\$5,101.00
Bank of the West	Savings	11/31/21	\$244,209.89
US Bank	Savings	11/31/21	\$226,590.12
Bank Totals			\$787,678.23
Total Bills/Charges			\$8598.87
Bank Totals - Less B&C			\$779,079.36
Notes			
Rec'd Placer Co.	Electronically deposited		
Rec'd El Dorado Co.			

B. Bills, Charges and Transfers

Vendor Name	Description of Service	Check #	Total Due
District Agent, Graham Payne	November 2021 – Monthly Flat Fee Includes Phone and Meeting Attendance	Payroll	\$1,110.00
Sec/Treas. K. Gunter	Services for December 2021	Payroll	\$2,000.00
District Agent – G. Payne	Misc. Additional Work (included in Payroll)	Payroll	500.00
	Meeting Hosting Fee 12/24/21 (included in payroll)	Payroll	\$45.00
Director Fees	Regular Meeting 12/24/21 Swartfager, Cotner, Dangler, Noack, Arcidiacono	Payroll	\$500.00
B&L Backflow	Administrative Fees for 2020 and 2021	10725	\$2600.00
Karla Gunter	Teleconference Fees Oct & Nov.	10728	\$14.48
Cranmer Engineering	GDL0409	10727	\$65.00
AT&T Security	Ph 530-525-1120 162	10724	\$109.54
AT&T Security	Ph 530-525-1309 367	10724	\$104.26
Liberty Energy	Old Well Acct# 88513447	10729	\$58.92
Liberty Energy	New Well Acct# 88549765	10729	\$467.55
State and Fed. Taxes	Payroll Taxes (pd. by payroll Co.) 12/15/21	Auto	\$978.62
Verizon	Services for November 2021 (Autopay)	Auto	\$45.50
Total Bills and Charges			\$8598.87

Bills/Charges & Transfer Approved This Meeting

On a motion of Director Swartfager and seconded by Director Noack, the bills and charges were amended to void the Removed Rural Water Association invoice of \$572.00 and then approved by a vote of 5 to 0.

C. Discussion – Move to video conferencing

Director Cotner inquired about video conferencing Board Meetings. There are several free services that would fit our criteria.

- **Skype**, up to 100 participants.
- **Jitsi** – up to 75 participants, supports phone-in audio.
- **WebEx** – up to 100 participants, 50 minutes max.
- **Google Meet** – Up to 100 participants, 1 hour max.
- **Zoom** – Up to 100 participants, 40-minute max.

None of these free options allow for recorded video conferencing.

D. Update for Farr West – Quote for VFD and Upcoming Design Work

District Agent discussed the line replacement from Hilo to Bellevue and inviting TCPUD to participate in the project. The District Agent has requested a new price quote from Farr West Engineering for the design work for the VFD.

E. Sierra Controls to provide SCADA Quote

District Agent is obtaining a price quote to run fiber optic cable from the water tank for better monitoring.

F. Update – Umpqua Bank

Umpqua Bank is waiting for a completed DocuSign Signature Card.

G. District Agent G. Payne – Monthly Report and Water Analysis December 2021

The Secy./Treas. presented the District Agent’s Monthly Report. November 2021 Production 603,610 Gallons. #2 Well Water – Level: did not run due to power failure.

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 901 McKinney Rubicon Springs Rd. in McKinney Estates.

The snow plow service is working well, there have been no building entry issues this year.

TCPUD supplied the district with diesel for the generator. They will invoice the district.

For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

General Discussion

H. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Arcidiacono the meeting was declared adjourned, at 8:24 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on Friday January 28, 2021 at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

Date	12/15/2021		
Well #2 Meter Reading	1st	4,103,491	15th 4,439,518
Gallons Produced	336,027		
Booster #1	20378	Booster #2	19439
		Booster #3	672
Power Meter Reading	Date	Well # 1	
	Date	Well # 2	
Water Samples			
Date	Location		
12/7/2021	Bac-T	901 McKinney Rubicon Dr.	
	Well # 1		
	Well # 2		
	Other		
Work Performed			
	Observations		
Date	Well # 1 Flushing/Inspection	Inaccessible	15-Dec
		All alarms tested	
12/15/2021	Well # 2 Inspection	All alarms tested	
	Tank Inspection	Inaccessible	
		All alarms tested	
	Water line location/USA		
11/26/2021	Contractor at 800 Woodside states he has McKinney lines on Property. Not in area of dig		
	Water Shut Off/On		
	Leaks Reported		
	Leaks Repaired		
	Valve Box Repaired	none	
	Hydrants Flushed	none	
12/1 - 12/15	North Tahoe Fire testing hydrants	none	
	Valves Exercised	none	
	None		
	Well # 2 Water level	Static	Dynamic
	Did not run due to power fail.		
12/14/2021	Generator Inspection/Test run	ok	Ran during power outage
	Customer Complaints	none	
	DHS Projects	none	
	Other		
11/23	Attempt to contact TAPCO		
11/23	Call and discuss projects with Sierra Controls and project walkthrough		
11/23	USAN at 800 Woodside		
12/1	Project discussions with Farr West regarding VFD and line replacement		
12/14	Major power issues due to widespread outage.		

rev. 1-12-11 tw

Addendum B

TIME SHEET

TIME PERIOD 11/15/2021 - 12/15/2021

MCKINNEY WATER DISTRICT

District Office
103 Simmons Way
Folsom, CA 95630
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
11/23/2021	1	NUMEROUS PHONE CALLS TO TAPCO FOR BOLLARD PROJECT. NO CALLS RETURNED
11/23/2021	2	WORK WITH SIERRA CONTROLS PERTAINING TO SCADA ISSUES AND UPGRADE OF SYSTEM TO PROVIDE CONTINUOUS SERVICE TO THE SYSTEM DUE TO CELL PHONE ISSUES.
11/26/2021	1	USA @ 800 WOODSIDE FOR DIGGING HOLE. HOUSE NOT IN DISTRICT BUT IS RIGHT NEXT TO WHERE OUR LINES ARE PER THE CONTRACTOR. LINES NOT IN AREA.
12/1/2021	3	WORK WITH FAR WEST ENGINEERING REGARDING FUTURE PROJECT ON HILO AND BELLEVUE AND ON VFD INSTALLATION FOR WELL SHED.
12/14/2021	3	POWER ISSUES AT WELL SHED AND WITHIN DISTRICT DUE TO WIDESPREAD POWER OUTAGE WITHIN THE BASIN.
TOTAL HOURS	10	

EMPLOYEE SIGNATURE:	DATE: 12/21/2021
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