

McKinney Water District El Dorado and Placer Counties

Board Meeting Minutes

McKinney Water District Board of Directors Meeting October 22, 2021

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:03 am. The meeting was held at 6453 McKinney Creek Rd in McKinney Estates and Teleconference (855) 212-0212. Meeting ID: 963-145-770#.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent:

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held September 24, 2021 was approved on a motion by Director Swartfager and seconded by Director Noack by a vote of 5 to 0.

OLD BUSINESS

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer's Report

Financial Institution	Acct#	Date	Amount
El Dorado Savings	Checking	As of 9/30/21	\$77,442.32
El Dorado Savings	Savings - Interest recorded on the 23 rd of each month	As of 9/23/21	\$152,738.16
El Dorado Savings	CD maturity 3/19/22	As of 9/30/21	\$100,134.32
Bank of the West	Checking	As of 9/30/21	\$5,101.00
Bank of the West	Savings	As of 9/30/21	\$244,205.81
US Bank	Savings	As of 9/30/21	\$226,586.34
Bank Totals			\$806,207.95
Total Bills/Charges			\$9092.75
Bank Totals - Less B&C			\$797,115.20
Notes			
Rec'd Placer Co.			
Rec'd El Dorado Co.			

B. Bills, Charges and Transfers

Vendor Name	Description of Service	Check #	Total Due
District Agent, Graham Payne	September 2021 – Monthly Flat Fee Includes Phone and Meeting Attendance	Payroll	\$1,110.00
Sec/Treas. K. Gunter	Services for October 2021	Payroll	\$2,000.00
District Agent – G.Payne	Misc. Additional Work (included in Payroll)	Payroll	\$300.00
CSDA	Annual Membership Dues	10717	1102.00
Cranmer Engineering	GDJ0419 E-Coli	10716	\$65.00
Karla Gunter	Teleconference \$25.06	10718	\$25.06
Liberty Energy "Old Well"	Acct# 88513447	10719	\$42.12
Liberty Energy "New"	Acct# 88549765	10719	\$579.53
AT&T Security Phone	Ph 530-525-1120 162	10715	\$99.53
AT&T Security Phone	Ph 530-525-1309 367	10715	\$104.47
State and Fed. Taxes	Payroll Taxes (pd. by payroll Co.)	Auto	\$3,074.50
Verizon	Services for September 2021 (Autopay)	Auto	\$45.54
Jerry Swartfager	Meeting Hosting Fee 10/22/21 (included in payroll)	Payroll	45.00
Director Fees	Regular Meeting 10/22/21 Swartfager, Cotner, Dangler, Noack, Arcidiacono	Payroll	\$500.00
Total Bills and Charges			\$9,092.75

Bills/Charges & Transfer Approved This Meeting

On a motion of Director Noack and seconded by Director Dangler the bills and charges were approved by a vote of 5 to 0.

C. Request from TCPUD for Historical Water Production

The District Office received a call from Tahoe City PUD requesting the district's historical water usage data for their current West Shore Storage Augmentation project. An E-mail received from Julia Semmens of Carollo has been distributed to the Board Members for review. The Board directed Carollo to contact the State Water Board for the information requested.

D. Water Sample Analysis "Cranmer Laboratory" October 2021

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 901 McKinney Rubicon Springs Rd. in McKinney Estates.

E. District Agent G. Payne – “Monthly Report” October 2021

The Secy./Treas. presented the District Agent’s Monthly Report. September 2021 Production 1,808,749 Gallons. #2 Well Water – Level: to be provided

For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

The District Agent informed the Board that a citation was issued from the CA State Water Board for failure to collect and report the results of the June 2021 bacteriological monitoring period. The sample was in fact collected and tested at our lab, Cranmer Laboratories. Cranmer failed to report the result to the CA Water Board. After the District Agent contacted Stephen Watson and provided the results. Steven Watson issued an amended citation. Procedures for reporting test results have been updated. The District will insure the CA Water Board will receive each months test results from the Lab and the District Agent.

F. General Discussion

The next board meeting falls on the Friday after Thanksgiving. The Board will meet on November 22, 2021 due to the Thanksgiving holiday.

G. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Noack the meeting was declared adjourned, at 8:27 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on Friday November 22, 2021 at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

Date		10/15/2021	
Well #2 Meter Reading	1st	2,624,840	15th
Gallons Produced	581,214		3,206,054
Booster #1	20063	Booster #2	19117
Booster #3			668
Power Meter Reading	Date	Well # 1	
	Date	Well # 2	
Water Samples			
Date	Location		
10/5/2021	Bac-T 901 McKinney Rubicon Dr.		
	Well # 1		
	Well # 2		
	Other		
Work Performed		Observations	
Date	10/18/2021	Well # 1 Flushing/Inspection	All alarms tested
	10/18/2021	Well # 2 Inspection	All alarms tested
	10/18/2021	Tank Inspection	All alarms tested
	10/4/2021	Water line location/USA Remark of main for resident at 500 McKinney Rubicon Water Shut Off/On	
		Leaks Reported	
		Leaks Repaired	
		Valve Box Repaired	none
		Hydrants Flushed	none
	10/1 - 15	North Tahoe Fire testing hydrants	
		Valves Exercised	none
		None	
		Well # 2 Water level	Static Dynamic
		Testing next week	
	10/18/2021	Generator Inspection/Test run	ok
		Customer Complaints	none
		DHS Projects	none
	10/4/2021	Work with CDPH in revocation of citation issued. Was not Districts fault - Explain at meeting	
		Other	
	10/21	Identifying and inspecting 500 McKinney Rubicon for new residence	

rev. 1-12-11 tw

Addendum B

TIME SHEET

TIME PERIOD 9/15/2021 – 10/15/2021

MCKINNEY WATER DISTRICT

District Office
103 Simmons Way
Folsom, CA 95630
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
10/4/2021	1	USA AT 500 MCKINNEY RUBICON DRIVE FOR THE REBUILDING OF HOUSE.
10/6/2021	1	EXPLAIN AND RECHECK USA MARKINGS FOR CONTRACTOR
10/7/2021	2	CONVERSATIONS WITH CONTRACTOR AT 500 MCKINNEY RUBICON DR. REGARDING WATER USE FOR CONSTRUCTION
10/10/2021	2	DIRECT CONTRACTOR AND EXPLAINING WATER CONNECTION AND SETUP INSPECTION OF NEW WATERLINE PRIOR TO BURIAL.
TOTAL HOURS	6	

EMPLOYEE SIGNATURE: <i>Graham Payne</i>	DATE: 10/18/2021
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