

McKinney Water District El Dorado and Placer Counties

Board Meeting Minutes McKinney Water District Board of Directors May 22, 2020

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:00 am. The meeting was teleconferenced due to the coronavirus pandemic.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent: None

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held April 24, 2020 was approved on a motion by Director Swartfager and seconded by Director Dangler by a vote of 5 to 0.

OLD BUSINESS

A. Review of the 2020-1 Ordinance Establishing Water Charges –

During the April 2020 Board Meeting, the Directors voted 5 to 0 to include After Hours Fees to the Customer Fee Schedule. This action calls for an amended Ordinance 2008-1.

The McKinney Water District Ordinance 2020-1 “An Ordinance Repealing Ordinance 2008-1 as Subsequently Amended, and Establishing Water Charges and Providing Procedures for Enforcement” was presented to the Board on May 22, 2020 for final approval. See Addendum C

On a motion of Director Swartfager and seconded by Director Noack, Ordinance 2020-1 was approved by a vote of 5 to 0.

B. Water Bill Payments Collected – May 2020

The District has collected \$43,926.00 in annual water billings thru May 20, 2020.
Total billed on 4/1/2020 \$74,946.00

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer's Report

Financial Institution	Acct#	Date	Amount
El Dorado Savings	Checking	As of 5/20/20	\$28,795.21
El Dorado Savings	Savings	As of 5/20/20	\$338,473.67
Bank of the West	Checking	As of 4/30/20	\$5,101.00
Bank of the West	Savings	As of 4/30/20	\$15,176.91
US Bank	Savings	As of 4/30/20	\$226,566.69
Bank Totals			\$614,113.48
Total Bills/Charges			\$13,307.85
Bank Totals - Less B&C			\$600,805.63
Notes			
Rec'd Placer Co.			\$57,880.04
Rec'd El Dorado Co.			0
Uncashed Checks			

B. Bills and Charges

Vendor Name	Description of Service	Total Due
District Agent, Graham Payne	April 2020 – Monthly Flat Fee Includes Phone and Meeting Attendance	\$1,110.00
Sec/Treas. K. Gunter	Services for May 2020	\$2,000.00
District Agent – G. Payne	Misc. Additional Work	\$300.00
Cranmer Engineering	No Invoice Received this month	0.00
Clauss Excavation	Snow Removal 4/6	\$70.00
Liberty Energy "Old Well"	Acct# 88513447 -	\$121.52
Liberty Energy "New"	Acct# 88549765	\$338.03
AT&T Security Phone	Ph 530-525-1120 162	\$97.32
AT&T Security Phone	Ph 530-525-1309 367	\$107.75
Graham Payne	Flow Tester, Hydrant Oil, and USA Paint	\$812.27
SDRMA	Premium for General Liability	\$6284.32
State and Fed. Taxes	April 2020 Payroll Taxes	\$1088.75
Digital Deployment	Website Management #105023 May-Dec 2020	\$400.00
Karla Gunter	Verizon Service \$45.08. Teleconference fee \$27.31, Postage \$5.50	\$77.89
	Meeting Hosting Fee	0.00
Director Fees	Regular Meeting 5/22/2020 Swartfager, Cotner, Dangler, Noack, Arcidiacono	\$500.00
Total Bills and Charges		\$13,307.85

Bills/Charges & Transfer Approved This Meeting

On a motion of Director Swartfager and seconded by Director Dangler the bills and charges were approved by a vote of 5 to 0.

Resolution 2020-2 – Collect Delinquent Water Charges

Resolution 2020-2 determining delinquent charges for fiscal year 2020-2021 and authorizing collection for the McKinney Water District were presented to the Board for approval. See Addendum D.

On a motion by Director Swartfager seconded by Director Arcidiacono, Resolution 2020-2 was approved/denied by a vote of 5 to 0.

C. Resolution 2020-3 – Collect Annual Standby Charges

Resolution 2020-3 –Electing to have Placer and El Dorado counties levy and collect district standby charges for fiscal year 2020-2021 were presented to the Board for approval. See Addendum E.

On a motion by Director Swartfager seconded by Director Cotner Resolution 2020-3 was approved/denied by a vote of 5 to 0.

D. Water Sample Analysis “Cranmer Laboratory” May 2020

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at Well Shed in McKinney Estates.

E. District Agent G. Payne – “Monthly Report” May 2020

The Secy./Treas. presented the District Agent’s Monthly Report. April, 2020 Production 569,012 Gallons. #2 Well Water – Level: Static 11.6 Dynamic 72.1 Fifteen-minute recovery 25.4 Low for the month 9.3
For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

Director Noack asked District Agent Payne if he has sufficient PPE for his activities around the district.

Director Cotner has requested a count of fire hydrants needing bollards from District Agent.

F. General Discussion

Director Arcidiacono requested an update on the Well #1 water testing for possible back-up capabilities. District Agent Payne will contact the CA Water Board and Cranmer Labs for direction on testing.

G. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Noack the meeting was declared adjourned, at 8:23 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on June 26, 2020 at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

Date	5/17/2020		
Well #2 Meter Reading	1st	5,973,327	15th 6,531,936
Gallons Produced	558,609		
Booster #1	17981	Booster #2	16915 Booster #3 645
Power Meter Reading	Date	5/17/2020	Well # 1 11716
	Date	5/15/2020	Well # 2 56091
Water Samples			
Date	Location		
5/19/2020	Bac-T		
	Other		
Work Performed			
		Observations	
Date	5/17/2020	Well # 1 Flushing/Inspection	All Alarms Tested OK
	5/17/2020	Well # 2 Inspection	All Alarms Tested OK
	5/17/2020	Tank Inspection	Secure Ok
		Water line location/USA	
	4/22/2020	6450 McKinney - Liberty Remark	
	4/24/2020	500 McKinney - Site location for residence demolition.	
		Water Shut Off/On	
		Leaks Reported	
		Leaks Repaired	
		Valve Box Repaired	
		Hydrants Flushed	System Shutdown System Flush
		1, 19, 20, 20a, 17, 18	Associated Valves
		Valves Exercised	
		21, 24, 27, 23, 30, 31, 45, 42, 48 & Associated fire valves	
	5/17/2020	Well # 2 Water level	11.6 Dynamic 72.1
		Low for month 9.3	5 min. recovery 25.4
	5/17/2020	Generator Inspection/Test run	Genset ran. OK
		Customer Complaints	
		DHS Projects	None
		Other	
	5/9/2020	Spring cleaning within district	

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Addendum B

TIME SHEET

TIME PERIOD 4/15/2020 – 5/15/2020

MCKINNEY WATER DISTRICT

District Office
103 Simmons Way
Folsom, CA 95630
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
4/22/2020	1	RE-USA FOR THE INSTALLATION OF POWER POLE ANCHOR AT 6450 MCKINNEY – RE-MARK OF LOCATION
4/24/2020	1	USA FOR THE DEMOLITION OF RESIDENCE AT 500 MCKINNEY RUBICON SPRINGS.
5/9/2020	3	SPRING CLEANUP OF DISTRICT, VALVES, HYDRANTS AND TANK AREA.
5/18/2020	1	RESEARCH AND TIME ORDERING ITEMS FROM USA BLUEBOOK FOR DISTRICT WATERSYSTEM
TOTAL HOURS	6	

EMPLOYEE SIGNATURE: <i>Graham D. Payne</i>	DATE: 5/19/2020
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Addendum C

ORDINANCE NO. 2020-1

AN ORDINANCE REPEALING ORDINANCE NO. 2008-1
AS SUBSEQUENTLY AMENDED, AND ESTABLISHING
WATER CHARGES AND PROVIDING PROCEDURES FOR
ENFORCEMENT

BE IT ORDAINED, by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, State of California, as follows:

ARTICLE I – GENERAL PROVISIONS

1. Short Title. This Ordinance may be cited as “McKinney Water District Water Charge Ordinance”.
2. Enabling Statute. This ordinance is adopted pursuant to Section 35470 of the Water Code of the State of California.
3. Application. This Ordinance shall apply to all water facilities of the District.
4. Separability. It is hereby declared that the District would have passed this Ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more of the sections, subsections sentences, clauses or phrases be declared invalid or subsequently modified.

ARTICLE II – DEFINITIONS

5. APPLICANT means a Holder of Title, or an authorized person who has applied to the District requesting delivery of water, (prior, or subsequent to, the ability of the District to make such delivery of water).
6. BOARD means the Board of Directors of the McKinney Water District.
7. CALENDAR YEAR means the 12-month period – January 1st to December 31st
8. DISTRICT mean the MCKINNEY WATER DISTRICT
9. FISCAL YEAR means the Fiscal Year of the District, to wit: The 12-month period from July 1st to the following June 30th.
10. HOLDER OF TITLE means the Owner of Record of Fee Title to Land within the District.
11. CONSUMER OF RECORD means the user of Water identified by the District’s Account record by name and address.

ARTICLE III – WATER CHARGES: VARIOUS

1. WATER CONNECTION CHARGE - The Cost of approval of a connection of a use service to the District's Water System shall be paid by the applicant in an amount as established from time to time by the Board shall be \$250.00 pursuant to this Ordinance.

Any connection made without payment of such charge shall be disconnected, and the applicant and/or land owner shall pay all costs incurred thereby, and prior to a reconnection for such use service to such property.

2. STANDBY CHARGE (NON-USERS) – An Annual Standby Charge of Sixty-Four Dollars (\$64.00) per Fiscal Year, for a subdivided lot, is hereby established, and is payable by Holder of Title to which a water delivery facility has been made available. Each un-subdivided parcel as shown on the last equalized County Assessment Roll and to which water is available, regardless of area, shall be treated as a separate lot for purposes of this section.
3. WATER USE SERVICE – An Annual Water Service Charge of Three Hundred Dollars (\$300.00) per Fiscal Year, for each connection to the District's Water systems, is hereby established, and is payable by Holders of Title to the land to which such connection has been made. For a new connection, the annual charge shall be prorated from the 1st of the month following the connection through the remainder of the current Fiscal year and is payable with the Water Connection Charge herein established. Prepaid Standby Charges for the same period of proration shall be allowed as a credit against such Water Service Charge.
4. WATER SHUT-OFF/TURN ON SERVICE - A customer requested water shut-off and/or turn on service is Fifty dollars (\$50.00) per individual event that is performed by the District Staff pursuant to this Ordinance. **If service is requested to be performed after 6:00pm through 7:00am Monday through Friday or Friday after 6:00pm through Monday at 7:00am and Government holidays, there will be an additional overtime fee charge of time and a half.**
5. REVERSION CHARGES – USER TO NON-USER STATUS – A user, upon disconnection, shall pay the cost of approval established. Such charge shall commence on the 1st day of the month following the date of disconnection and shall be an amount equal to 1/12 of the Annual Standby Charge multiplied by the number of months remaining to the end of the current Fiscal Year. Any prepayments of Annual Water Service Charges as herein established applicable to the above determined remaining months shall be allowed as a credit to such Annual Standby Charges. An application for reconnection shall be treated as a new connection in accordance with Sections 13 and 15 thereof.

6. NEWLY SUBDIVIDED LOTS – Upon the availability of water distribution facilities, within a newly subdivided area. Which are owned, or controlled by the District, Annual Standby Charge as herein established shall become applicable. To the Holders of Title of all parcels within such area, per the District’s records, there shall be mailed a 15 day delinquent billing stating the prorated amount of such charge applicable to the then remaining portion of the current Fiscal Year beginning with the 1st day of the month following acceptance by the District of ownership or control of such water distribution facilities.
 7. BILLING AND DUE DATES FOR PAYMENT OF CHARGES – Annual Standby Charges and Annual Water Service Charges are due and payable in full on the 30th day of June for the Fiscal Year commencing on the following 1st day of July. Suitable billings shall be mailed each year, prior to the June 30th due date to the holder of Title or Consumer of Record, per the District’s records, stating the applicable charges, the due date, the delinquent date, the delinquency penalty and request for payment.
 8. DELINQUENCY – All charges established by this Ordinance shall be paid on or before their due date, and, if not so paid, shall become delinquent. Delinquent charges shall be subject to a penalty and shall from time to time be established by the Board of Directors. Non-receipt of a written bill shall not affect the date of delinquency. No connection or reconnection shall be made from a parcel to the District’s Water system while there exists any delinquent charges applicable to such parcel.
 9. COLLECTION OF ANNUAL STANDBY CHARGES – Pursuant to Sections 35479 et seq. of the Water Code of the State of California, Annual Standby Charges of Eighty dollars (\$80) may, at the option of the Board of Directors, be levied and collected at the same time and in the same manner as general county taxes.
 10. DISCONTINUANCE FOR NONPAYMENT OF CHARGES – Water use service may be discontinued for nonpayment of Water Connection Charges or Annual Water Service Charges which have been delinquent. The District will not discontinue water service for non-payment until payment by the customer (consumer) has been delinquent for a minimum of sixty (60) calendar days after county property tax due date. At least seven (7) calendar days prior to such discontinuance, a final notice will be sent to the Consumer of Records stating that discontinuance will be effective if payment is not made within the time limit specified in the notice. Failure of the District to send, or any such person to receive, said notice shall not affect the District’s power to terminate the delivery of water to such connection
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11. COLLECTION OF DELINQUENT CHARGES –

- A. Legal Action – As an alternative to any of the other procedures herein provided, District may bring a legal action against the Holder of Title, and/or the occupants of the premises when Water Service was rendered, for the collection of delinquent charges, related costs of collections and reasonable attorney’s fees.
- B. County Property Tax Rolls – The District may, by resolution, elect to have delinquent charges as established by this ordinance collected on the County tax roll on which its ad valorem assessments are collected, in the same manner, by the same person, at the same time, and together with and in addition to the District’s ad valorem assessments.
- C. Lien Against the Land – The amount of delinquent charges attributed to each parcel, as received by the County Auditor, shall constitute a special assessment against such parcel and shall be a lien on that property for such amount.

12. REPEAL OF PRIOR ORDINANCES. – Ordinance No. 2020-1, an ordinance Repealing Ordinance No. 2008-1 and establishing Water Charges and providing procedures for its enforcement, adopted by the Board of Directors of said District, as subsequently amended, it is hereby repealed.

I hereby certify that the foregoing is a full, true and correct copy of an Ordinance duly passed and adopted by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, California, at a meeting thereof duly held on the 22nd day of May, 2020 by the following vote of the members thereof:

AYES, and in favor thereof; J. Swartfager, V. Dangler, S. Cotner, M. Noack,
K. Arcidiacono

NOES, Directors, NONE
ABSENT: Directors, NONE

Jerry Swartfager
President/Director
McKinney Water District

Karla Gunter
Secretary/Treasurer
McKinney Water District

Addendum D

McKinney Water District

El Dorado and Placer Counties

RESOLUTION No. 2020-2

A RESOLUTION DETERMINING DELINQUENT CHARGES
AND AUTHORIZING COLLECTION WITH ANNUAL
AD VALOREM ASSESSMENT
McKINNEY WATER DISTRICT

RESOLVED, by the Board of Directors of the McKinney Water District
Placer and El Dorado Counties, California, that

WHEREAS, this Board did, on the 12th day of April, 2008, duly adopt
its Ordinance No. 2008-1;

WHEREAS, said Ordinance established certain Rates and Charges for
the use and availability of water to the lands within the District and

WHEREAS, Certain heretofore due and payable remain unpaid and are
now delinquent;

NOW, THEREFORE, IT IS HEREBY FOUND, DETERMINED and ORDERED
THAT:

1. Those charges for water and other services of the District set forth in Exhibit
“A” attached hereto and made a part hereof by reference, are now Delinquent.
2. Pursuant to Section 37212 of the Water Code, the Assessor and Tax Collector
are hereby authorized to add to the annual Ad Valorem Assessment of each
parcel of land set forth in Exhibit “A” said unpaid charges, and, pursuant to
section 37207 of the Water Code, such amounts so added shall be collected
and shall constitute a lien as a part of the annual assessment levied on each of
said parcels.
3. The Secretary shall forward a certified copy of this resolution to the Board of
Supervisors and the auditors of the Counties of Placer and El Dorado, as an
addendum to the estimate of the amount of money needed to be raised by
Assessment in the County of purposes of the District for the next fiscal year,
and as this Board's formal request for the collection of said charges pursuant
to law.

I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted and passed by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, California at a Meeting held on the 22nd day of May, 2020 by the following vote;

AYES: Swartfager, Dangler, Cotner, Noack, Arcidiacono

NOES: None

ABSENT: None

APPROVED:

Jerry Swartfager
President/Chairman

Karla Gunter
Secretary/Treasurer

Addendum E

McKinney Water District

El Dorado and Placer Counties

RESOLUTION No. 2020-3

A RESOLUTION ELECTING TO HAVE COUNTY LEVY AND COLLECT DISTRICT STANDBY CHARGES FOR FISCAL YEAR 2019-2020 FOR THE MCKINNEY WATER DISTRICT

RESOLVED, by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, California, that:

WHEREAS, this Board did, on the 25th. day of April, 2008 duly adopt its ORDINANCE No. 2008-1;

WHEREAS, said Ordinance provides for the levy and collection of an Annual Supplemental Standby charge by the Counties of Placer and El Dorado, pursuant to Section 35479-35481 of the Water Code.

NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED, AND ORDERED, that:

1. The annual supplemental standby charge is in the amount of \$80.00 per Parcel as shown on the last Equalized County Assessment Roll of Placer and El Dorado Counties Respectively.
2. The total amount estimated to be collected for the entire District is \$20,800.00 \$16,160.00 from parcels within Placer County and \$4,560.00 from parcels within El Dorado County.
3. Pursuant to Section 35480 of the Water Code, the Assessors and Auditors of Placer and El Dorado Counties, Respectively are hereby Authorized to add to the Tax Bill for each Parcel as shown on their respective last Equalized Assessment Roll said supplemental standby charge of \$80.00 and pursuant to Section 35481 of the Water Code, and respective Tax Collectors and Treasurers are hereby authorized to collect, receive, and disburse to the District said charges as collected.
4. The Secretary shall forward a certified copy of this Resolution to the Board of Supervisors and Auditors of the Counties of Placer and El Dorado as this Board's formal request for collection of said charges as pursuant to Law.

I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted and passed by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, California at a Meeting held on the 22nd Day of May, 2020 by the following vote;

DIRECTORS

AYES: Swartfager, Dangler, Cotner, Noack, Arcidiacono

NOES: None

ABSENT: None

APPROVED:

Jerry Swartfager
President/Chairman

Karla Gunter
Secretary/Treasurer