

McKinney Water District El Dorado and Placer Counties

Board Meeting Minutes

McKinney Water District Board of Directors Meeting June 26, 2020

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:01 am. The meeting was teleconferenced due to the coronavirus pandemic.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent: None

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held May 22, 2020 was approved on a motion by Director Swartfager and seconded by Director Dangler by a vote of 5 to 0.

OLD BUSINESS

A. Water Bill Payments Collected – June 2020

The District has collected \$58,254 in annual water billings thru June 23, 2020.

Total billed on 4/1/2020 \$74,946.00

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer's Report

Financial Institution	Acct#	Date	Amount
El Dorado Savings	Checking	As of 6/23/20	\$77,441.54
El Dorado Savings	Savings	As of 6/23/20	\$338,539.90
Bank of the West	Checking	As of 5/31/20	\$5,101.00
Bank of the West	Savings	As of 5/31/20	\$15,177.04
US Bank	Savings	As of 5/31/20	\$226,576.28
Bank Totals			\$662,835.76
Total Bills/Charges			\$24297.73
Bank Totals - Less B&C			\$638,538.03
Notes			
Rec'd Placer Co.	Included in EDS - Checking		\$150.54
Rec'd El Dorado Co.	Included in EDS - Checking		\$47,300.00
Uncashed Checks			

B. Bills and Charges

Vendor Name	Description of Service	Total Due
District Agent, Graham Payne	May 2020 – Monthly Flat Fee Includes Phone and Meeting Attendance	\$1,110.00
Sec/Treas. K. Gunter	Services for June 2020	\$2,000.00
District Agent – G. Payne	Misc. Additional Work (included in Payroll)	\$1,350.00
Cranmer Engineering	GCF0488, GCF0031, GCF0123	145.00
Liberty Energy "Old Well"	Acct# 88513447 -	\$114.62
Liberty Energy "New"	Acct# 88549765	\$438.07
AT&T Security Phone	Ph 530-525-1120 162	\$95.72
AT&T Security Phone	Ph 530-525-1309 367	\$99.80
Bruce MacKay	Pump/motor Replacement	\$16,136.00
State and Fed. Taxes	May 2020 Payroll Taxes	\$2,177.74
Verizon	Services for June 2020 (Autopay)	45.08
Karla Gunter	Office Supplies \$10.92, Teleconference \$8.78, Text Alerts \$66.00	\$85.70
	Meeting Hosting Fee	0.00
Director Fees	Regular Meeting 6/26/2020 Swartfager, Cotner, Dangler, Noack, Arcidiacono	\$500.00
Total Bills and Charges		\$24,297.73

Bills/Charges & Transfer Approved This Meeting

On a motion of Director Swartfager and seconded by Director Cotner the bills and charges were approved by a vote of 5 to 0.

C. Discussion – Additional Water Charges for ordinance 2020-1.

The Board will discuss including service fees to property owners for additional unspecified work or supervisory work by the District Agent. (e.g., Overseeing Fire Department flow testing on Hydrants) This action calls for an amended Ordinance 2020-1. If approved, the Updated Ordinance 2020-1 will be included in the July Meeting Packet for signature.

On a motion of Director Swartfager and seconded by Director Arcidiacono the updated Ordinance 2020-1a was approved by a vote of 5 to 0.

D. Discussion – GIS mapping, next steps.

Item D will be tabled until July 24th.

E. 2020-2021 Budget Review

Resolution 2020-5 – 2020-2021 Annual Budget was presented to the board for review and approval. See Addendum C.

On a motion by Director Swartfager seconded by Director Arcidiacono Resolution 2020-5, 2020-2021 Annual Budget was Approved as amended by a vote of 5 to 0.

F. Water Sample Analysis “Cranmer Laboratory” June 2020

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at the Well Head on 6/9/20 and at 590 McKinney Rubicon Springs on 6/2/20 in McKinney Estates.

G. District Agent G. Payne – “Monthly Report” June 2020

The Secy./Treas. presented the District Agent’s Monthly Report. May, 2020
Production 1,340,229 Gallons. #2 Well Water – Level: Static 13.8 Dynamic 74.3
Fifteen-minute recovery 29.2

Lead and Copper testing will be performed this month as required.

The Board authorized Farr West Engineering to provide an evaluation of the pump system for possible installation VFD equipment.

For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

H. General Discussion

The Annual District Tour is tentatively planned for the July 2020 Board Meeting dependent on the state mandated Covid-19 requirements.

I. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Noack the meeting was declared adjourned, at 8:51 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on July 24, 2020 at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

Date 6/18/2020	
Well #2 Meter Reading	1st 7,313,556 15th 7,769,000
Gallons Produced	455,444
Booster #1 181116	Booster #2 17043 Booster #3 650
Power Meter Reading	Date 6/15/2020 Well # 1 Well # 2 58314
Water Samples	
Date	Location
6/2/2020	590 McKinney Rubicon Springs Rd.
6/9/2020	Well Head
	Other
Work Performed	
Date	Observations
6/7/2020	Well # 1 Flushing/Inspection All Alarms Tested OK
6/6,7,8/20	Well # 2 Inspection Flushing after replacement All Alarms Tested OK
6/4/2020	Tank Inspection Secure Ok
	Water line location/USA
5/19/2020	6450 McKinney - Liberty Remark
6/3/2020	736 Cascade Circle
6/10/2020	7000 Hilo
	Water Shut Off/On
6/19/2020	736 Cascade Circle
	Leaks Reported
	Leaks Repaired
	Valve Box Repaired
	Hydrants Flushed 2, 3, 4 System Shutdown Associated Valves System Flush
6/3 & 6/17	
	Valves Exercised 57,54,60
6/15/2020	Well # 2 Water level 12 Well Down Dynamic 5 min. recovery
6/15/2020	Generator Inspection/Test run Genset ran. OK
	Customer Complaints
	DHS Projects None
	Other
6/3/2020	Hydrant flow test at 6433 McKinney Cr. Rd.
6/4/2020	Callout for well failure
6/12/2020	Callout for Fuse issue

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Addendum B

TIME SHEET

TIME PERIOD 5/15/2020 – 6/15/2020

MCKINNEY WATER DISTRICT

District Office
103 Simmons Way
Folsom, CA 95630
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
6/3/2020	1	FIRE HYDRANT FLOW TEST FOR 6433 MCKINNEY CK. RD.
6/3/2020	1	USA FOR VALVE REPAIR AT 736 CASCADE CIRCLE
6/4/2020	4	CALLOUT FOR WELL FAILURE AND OTHER ISSUES
6/5/2020	6	WORK WITH WELL COMPANY PULLING WELL
6/8/2020	6	WORK WITH WELL COMPANY INSTALLING NEW WELL
6/4,5,6,7,8/2020	6	DRIVE TO AND FROM TCPUD WELL TO RUN INERCONNECT
6/12/19	1	CALLOUT DUE TO BLOWN FUSES ON SCADA SYSTEM
6/10/2020	1	USA FOR FENCE INSTALL AT 7000 HILO
6/11/2020	1	CLEANUP AT WELLSHED AFTER REPAIRS
TOTAL HOURS	27	

EMPLOYEE SIGNATURE: <i>Graham Payne</i>	DATE: 6/22/2020
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Addendum C