

McKinney Water District El Dorado and Placer Counties

Board Meeting

McKinney Water District Board of Directors Meeting January 24, 2020

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:01 am. The meeting was held at 6453 McKinney Creek Rd. in McKinney Estates and via teleconference. Additional Teleconference location: District Office, 103 Simmons Way Folsom, CA 95630 and 1472 Diokno Court Pittsburg, CA 94565.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent: None

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held December 20, 2019 was approved on a motion by Director Swartfager and seconded by Director Cotner by a vote of 5 to 0.

OLD BUSINESS

- A. Map Survey Update – The Office contacted Matt Van Dyne at Farr West Engineering to get a status update. The mapping is complete, The District Agent will meet with Matt on January 27, 2020 to confirm our request for end product distribution.

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer's Report

Financial Institution	Acct#	Date	Amount
El Dorado Savings	Checking	As of 1/20/20	1,695.97
El Dorado Savings	Savings	As of 1/20/20	208,376.14
Bank of the West	Checking	As of 12/31/19	101.00
Bank of the West	Savings	As of 12/31/19	20,175.20
US Bank	Savings	As of 12/31/19	226,514.30
Bank Totals			<u>456,862.61</u>
Total Bills/Charges			5733.68
Bank Totals - Less B&C			<u>451,128.93</u>
Notes			
Rec'd Placer Co.	Awaiting Deposit on 1/23/20	1/23/20	76,894.24
Rec'd El Dorado Co.			
Uncashed Checks			

B. Bills and Charges

Vendor Name	Description of Service	Total Due
District Agent, Graham Payne	December 2019 – Monthly Flat Fee Inv#289	\$1000.00
Sec/Treas. K. Gunter	January 2020	\$1,800.00
District Agent – G. Payne	Cell Phone Reimbursement, Meeting Attendance, #290 \$110.00 #291 Misc. duties.\$350.00	460.00
Cranmer Engineering	GBL0574	\$75.00
Liberty Energy "Old Well"	Acct# 88513447 -	\$116.39
Liberty Energy "New"	Acct# 88549765	\$371.47
AT&T Security Phone	Ph 530-525-1120 162	\$86.24
AT&T Security Phone	Ph 530-525-1309 367	\$86.24
Clauss Excavation, Inc	Snow Removal	\$75.00
State and Fed. Taxes	December 2019 Payroll Taxes	\$662.21
Farr West Engineering	Map Survey – Professional Services	\$280.00
Karla Gunter	Mileage December 2019 Board Meeting \$115.56 – Verizon Service \$45.08. Teleconference \$4.54, Postage \$8.05, Tax1099.com \$2.90	176.13
Jerry Swartfager	Meeting Hosting Fee	\$45.00
Director Fees	Regular Meeting 1/24/2020 Swartfager, Cotner, Dangler, Noack, Arcidiacono	\$500.00
Total Bills and Charges		<u>\$5,733.68</u>

Bills/Charges & Transfer Approved This Meeting

On a motion of Director Swartfager and seconded by Director Arcidiacono the bills and charges were approved by a vote of 5 to 0.

C. Website Design Services to assist with Compliance

In order to ensure the District Website will meet the posting requirements specific to state and federal regulations as well as being ADA compliant, the Board would like to hire an outside Web Design Service Provider. This provider will have the knowledge base and the web technology to keep our website up-to-date with all the legislated requirements.

The District Office has received 2 quotes for website design services.

- Immense Impact, LLC. Current charges include: Annual Fee \$455.40. Set-up fee of \$299 and a monthly fee of \$37.95.
- Streamline Web. Current charges include: Monthly fee of \$50. This price includes a CSDA member discount.

Both services provide unlimited customer service, Hosting, all website software updates and upgrades. Immense Impact LLC also provides an alert system via e-mail or text to our customers in case of emergency. See Addendum C for pricing and services.

On a motion of Director Swartfager and seconded by Director Noack by a vote of 5 to 0 the Board approves the use of the Website Design Services of Streamline Web and Call-Em-Up for texting alerts

D. Assembly Bill 5 - District Agent to Become an Employee

Under the new Assembly Bill 5, the employment classification of District Agent does not meet all 3 of the testing requirements to be an independent contractor. See Addendum D, paragraph 2, items A, B and C. As of 1/1/2020 it is required by state law, that the District Agent position now be considered an employee of the District.

On a motion of Director Swartfager and seconded by Director Arcidiacono by a vote of 5 to 0, the Board approves the change in classification for District Agent from Independent Contractor to employee.

E. Water Sample Analysis “Cranmer Laboratory” January 2020

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at the Well Head II. in McKinney Estates.

F. District Agent G. Payne – “Monthly Report” January 2020

The Secy./Treas. presented the District Agent’s Monthly Report. December 2019 Production 563951 Gallons. #2 Well Water – Level: Static 9.4 Dynamic 70.2 Five-minute recovery 23.2
For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report.

G. General Discussion

The preliminary Vulnerability Report issued by the State of CA was released this month. McKinney Water District a rating of 61.81%. This final report will be linked to the new website when available.

Future main line replacement project suggestions include: Belluvue, Miami and Hilo behind the properties. Possible joint venture with TCPUD on Hilo.

H. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Noack the meeting was declared adjourned, at 8:46 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on February 28, 2020 at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

Date 1/16/2020	
Well #2 Meter Reading	1st 3,484,568 15th 3,810,999
Gallons Produced	326,431
Booster #1 17631	Booster # 16520 Booster # 640
Power Meter Reading	Date Well # 1
	Date 1/16/2020 Well # 2 48443
Water Samples	
Date	Location
1/16/2020	Bac-T Well Head TT
	Other
Work Performed	
Observations	
Date 1/16/2020	Well # 1 All Alarms Tested via phone
1/16/2020	Well # 2 Inspection Flushing & Inspection All Alarms Tested OK
1/16/2020	Tank Inspection Secure All Alarms Tested
	Water line location/USA
	Water Shut Off/On
	Leaks Reported
12/22/2019	Water coming from area of Springs & McKinney - Spring
	Leaks Repaired
	Valve Box Repaired
	Hydrants Flushed System Shutdown System Flush Associated Valves
	Valves Exercised New valve installation
1/16/2020	Well # 2 Water level 9.4 Dynamic 70.2 Low for mont 8.5 5 min. recovery 23.2
1/16/2020	Generator Inspection/Test run Genset ran. Need to dig out again
	Customer Complaints
12/19/2019	DHS Projects Collection of Nitrate/Nitrite samples for the year and delivery to lab
	Other
12/20/2020	Issue regarding SCADA connection to water plant
12/22/2019	Leak reported coming from the area of Springs Ct. and McKinney - Residence sump pump
1/9/2020	Phone conference with Farr West Engineering regarding mapping

rev. 1-12-11 tw

Addendum B

Graham Payne
P. O. Box 646
Tahoma, Ca. 96142
530-307-9032
WSPSGraham@gmail.com
Phone # 530-525-1023

Invoice

Invoice #: 289
Invoice Date: 1/15/2020
Due Date: 2/15/2020
Project:
P.O. Number:

Bill To:
McKinney Water District 103 Simmons Way Folsom, CA 95630 USA

Item #	Service Date	Description	Amount
1	12/1/2019	Monthly District Agent Fees - 12/1/2019 - 12/31/2019	1,000.00
Total			\$1,000.00
Balance Due			\$1,000.00

Graham Payne
 P. O. Box 646
 Tahoma, Ca. 96142
 530-307-9032
 WSPSGraham@gmail.com
 Phone # 530-525-1023

Invoice

Date: 1/15/2020
 Invoice # 290

Bill To
McKinney Water District 103 Simmons Way Folsom, CA 95630 USA

P.O. No.	Terms	Project
	Net 30	

Item #	Date	Description	Hours	Amount
1	12/20/2019	Monthly Board Meeting		50.00
2	12/15/2019	Monthly Cell phone fees for District Agent		60.00
Total				\$110.00

Please remit to above address.	Payments/Credits	\$0.00
	Balance Due	\$110.00

Graham Payne
 P. O. Box 646
 Tahoma, Ca. 96142
 530-307-9032
 WSPSGraham@gmail.com
 Phone # 530-525-1023

Invoice

Date: 1/15/2020

Invoice # 291

Bill To
McKinney Water District 103 Simmons Way Folsom, CA 95630 USA

P.O. No.	Terms	Project
	Net 30	

Item #	Date		Hours	Amount
1	12-19-19	Hourly Rate Collection of yearly Nitrate/Nitrite samples and delivery to lab in Grass Valley	4.0	\$200.00
2	12-20-19	Hourly Rate Computer issue with SCADA system. Consult with Sierra Controls to repair	1.0	\$50.00
3	12-22-19	Hourly Rate Investigate possible water leak in the area of Springs Ct. and McKinney Springs. - Sump pump from residence	1.0	\$50.00
4	1-9-19	Hourly Rate Consult with Farr West Engineering regarding status of mapping	1.0	\$50.00

Total \$350.00

Please remit to above address.

Payments/Credits	
Balance Due	\$350.00

Addendum C

Immense Impact, LLC.
P.O. Box 121034
Arlington TX 76012



ImmenseImpact

Home of RuralWaterImpact.com &
MunicipalImpact.com

McKinney Water District
Attn: Karla Gunter
103 Simmons Way
Folsom CA 95630

Website Proposal #	20-0124RWJ
Website Proposal Date	January 24, 2020
Website Proposal Total (USD)	\$716.45

Item	Description	Unit Cost	Quantity	Line Total
RWI T1 Annual Subscription	Rural Water Impact Tier 1 (0-750 connections) Annual Website Subscription Includes Hosting, Unlimited Customer Support, All Website Software Updates & Upgrades.	455.40	1	455.40
RWI Set Up Fee	Website Set Up Fee - One Time Charge (Does Not Include Existing Website Content Transfer)	299.00	1	299.00
RWI Tier 1 Giving Back	RWI Tier 1 Customer Appreciation - 1 Month Free with Annual Subscription (\$37.95).	-37.95	1	-37.95
Website Proposal Total (USD)				\$716.45

Terms

Subsequent Annual Renewal Subscriptions \$417.45 per current pricing.

NO RISK 30-Day 100% Money-Back Guarantee-No Contracts, No Cancellation Fees-EVER. Prices subject to change without notice.

Questions? Give us a call at (888) 551-4815 or email us at support@ruralwaterimpact.com.

Notes

New Subscriptions Always Receive a 14 Day Free Trial!

Immense Impact, LLC. (Home of Rural Water Impact) appreciates McKinney Water District's consideration of our website subscription services.

Rural Water Impact Websites - Positively Impacting Water Systems across North America!

"We're the Website People!"

A SUPERIOR WEBSITE FOR YOUR WATER SYSTEM IS NOW EASY & AFFORDABLE!

RURAL WATER IMPACT provides elegant, mobile-friendly websites for Water Systems and small towns – *all at a very affordable price*. Kick back while we do all the work and setup, then make updates yourself as often as you want. Secure hosting and unlimited support are included, too. *You'll never hire an expensive web designer again!*



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Our site designs are optimized for display across all devices, and are easy to customize.



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Keep your customers up-to-date by sending news and alerts via email or text message.



Accept Payments

Streamline collections and give customers the convenience of online bill payments.*



Easy Updates

Make changes to your site any time you want, without the need of a programmer.



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www.ruralwaterimpact.com
 or call us at 1-888-551-4815 today!



*Additional fees may apply for online billing/payments.

<https://lmwater.myruralwater.com>

District Office: 103 Simmons Way Folsom, CA 95630 - (916) 987-7130 - karlagunter@yahoo.com
 District Agent: (530) 307-9032 – wspsgraham@gmail.com



STREAMLINE

The Special District Website Engine

Response to Proposed Website

Streamline introduction

Streamline is a website development system built specifically for special districts and local agencies. Our intention is to provide a product that lets district staff focus on what they do best: deliver services to their customers. We know many special districts don't have IT staff, and our vision is to empower them with web technology that makes their lives easier, not harder.

Platform overview: key features

- **Meeting dashboard.** The meeting dashboard is designed to help special districts keep up to date with Brown Act requirements.
- **Agenda reminders.** Use the agenda reminder functionality to send an email to your Board Secretary before the Brown Act deadline, so you never forget to post your agenda online.
- **Transparency dashboard** helps track for SDLF (Special District Leadership Foundation) certification, as well as best practices. See what content is suggested to be considered a transparent organization, or filter to see only the four state requirements.
- **Clear indication of State compliance.** The transparency dashboard clearly indicates the website content required by the State and allows you to create and publish this content with ease.
- **Compliance with all current and upcoming government requirements** (for example, the recently-passed law requiring posting of most recent agenda to the home page).
- **Full ADA / Section 508 compliance** for visitors with disabilities, as required by the federal government.
- **Responsive and mobile friendly**
- **Easily embed anything:** MailChimp, Constant Contact, Survey Monkey, Google Maps, PayPal, social media feeds , and even calendars into any page in seconds.

The Process

1. **Site set-up:** Streamline builds your new website (*~15 minutes*)
2. **Content migration (if applicable):** District staff or Streamline transfers content from the old website to the new, Streamline website (*Time TBD*)
3. **Training:** District staff members complete an online training session with our Customer Success Manager (*1 hour*)
4. **Go-Live:** Take your new website live to the world using our free, or your custom, domain

Pricing

Pricing is based upon annual operating revenue and membership status with the California Special District Association. CSDA members receive a discount, and 5% of your Streamline membership fees go back to CSDA to support the important work they do advocating for special districts in the legislature.

- **Monthly Subscription Rate:** \$50 (CSDA member)
- Includes basic site set up, unlimited hosting, domain name, all new features and updates, unlimited support, access to our knowledge base and website bootcamps.

Pricing Table

Features	Members of CSDA*	Non members
Streamline Web	Included	Included
California specific compliance dashboard	Included	Included
Meeting dashboard and agenda reminders	Included	Included
Technical support and hosting	Unlimited	Unlimited
Annual operating revenue**	Monthly member price	Monthly non-member price
0 - \$15K	\$10	\$20
\$15K - \$50K	\$25	\$50
\$50K - \$250K	\$50	\$75
\$250K - \$500K	\$75	\$100
\$500K - \$1M	\$100	\$150
\$1M - \$5M	\$200	\$300
\$5M - \$10M	\$300	\$450
\$10M - \$20M	\$400	\$600
\$20M +	\$550	\$825

Please don't hesitate to contact me with any questions:

Maria Lara, Community Manager
[Streamline](#) (DBA of Digital Deployment, Inc.)
 2321 P Street, Sacramento, CA 95816
maria@getstreamline.com
 916-900-6619

<https://mckinneywater.specialdistrict.org/>

Addendum D

Employment Development Department
 FACD Central Operations
 722 Capitol Mall, MIC 94
 Sacramento, CA 95814-4703



December 13, 2019

MCKINNEY WATER DISTRICT
 16245 JACKSON OAKS DR
 MORGAN HILL CA 95037-6809



Dear Employer,

On January 1, 2020, Assembly Bill 5 (AB 5) will go into effect and may impact whether your workers are treated as employees or as independent contractors under California law.

In 2018, the California Supreme Court adopted “the ABC test” in *Dynamex v. Superior Court*. Under the ABC test, a worker is considered an employee, and not an independent contractor, unless the hiring entity can demonstrate that it meets **all three** of the following requirements:

- A. The individual is free from the control and direction of the hiring entity in connection with the performance of the work, both under the contract for the performance of the work and in fact.
- B. The individual performs work that is outside the usual course of the hiring entity’s business.
- C. The individual is customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the work performed.

AB 5 was signed into law to codify - or write into statute - the ABC test from the *Dynamex v. Superior Court* decision. Under AB 5, the “ABC test” must be used to determine the appropriate classification of workers in most occupations for purposes of the Labor Code, the Unemployment Insurance Code, and Industrial Welfare Commission (IWC) wage orders.

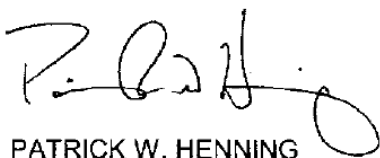
The state has launched a new website with information, including Frequently Asked Questions, to help you understand the ABC test, AB 5, and your obligations as an employer. Please visit Labor.ca.gov/employmentstatus, which contains information from various state entities, including:

- The **Employment Development Department (EDD)**, which is your resource for information about your obligations as a taxpayer. EDD has created payroll tax-related resources and is preparing payroll tax seminars to provide guidance for employers.
- The **Department of Industrial Relations - Division of Labor Standards Enforcement (DLSE)**, which is your resource for information about wage and hour laws.

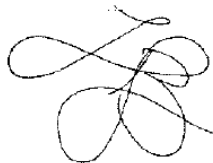
- The **Department of Industrial Relations - Division of Occupational Safety and Health (DOSH)**, which is your resource for more information about workplace health and safety laws.
- The **Department of Industrial Relations - Division of Workers' Compensation (DWC)**, which is your resource for more information on your workers' compensation obligations.

We hope you find this information helpful as this new law takes effect in California.

Sincerely,



PATRICK W. HENNING
Director
Employment Development Department



LILIA GARCÍA-BROWER
Labor Commissioner
Division of Labor Standards Enforcement



DOUGLAS PARKER
Chief
Division of Occupational Safety & Health



GEORGE PARISOTTO
Administrative Director
Division of Workers' Compensation