

# McKinney Water District El Dorado and Placer Counties

## Board Meeting Minutes

### McKinney Water District Board of Directors Meeting November 22, 2021

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:00 am. The meeting was held at 6453 McKinney Creek Rd in McKinney Estates and Teleconference (855) 212-0212. Meeting ID: 963-145-770#.

#### ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, M. Noack, K. Arcidiacono

Directors Absent: S. Cotner

Others Present: K. Gunter, G. Payne

#### Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held October 22, 2021 was approved on a motion by Director Swartfager and seconded by Director Dangler by a vote of 4 to 0.

#### OLD BUSINESS

#### NEW BUSINESS and MONTHLY REPORTS

##### A. Treasurer's Report

<b>Financial Institution</b>	<b>Acct#</b>	<b>Date</b>	<b>Amount</b>
El Dorado Savings	Checking	10/31/21	\$60,246.29
El Dorado Savings	Savings - Interest recorded on the 23 <sup>rd</sup> of each month	10/23/21	\$152,749.46
El Dorado Savings	CD maturity 3/19/22	10/31/21	\$100,155.58
Bank of the West	Checking	10/31/21	\$5,101.00
Bank of the West	Savings	10/31/21	\$244,207.88
US Bank	Savings	10/31/21	\$226,588.26
<b>Bank Totals</b>			<b>\$789,048.47</b>
Total Bills/Charges			\$7742.03
<b>Bank Totals - Less B&amp;C</b>			<b>\$781,306.44</b>
<b>Notes</b>			
Rec'd Placer Co.	Electronically deposited	10/21/21	\$2,456.80
Rec'd El Dorado Co.			

**B. Bills, Charges and Transfers**

<b>Vendor Name</b>	<b>Description of Service</b>	<b>Check #</b>	<b>Total Due</b>
District Agent, Graham Payne	October 2021 – Monthly Flat Fee Includes Phone and Meeting Attendance	Payroll	\$1,110.00
Sec/Treas. K. Gunter	Services for November 2021	Payroll	\$2,000.00
District Agent – G.Payne	Misc. Additional Work (included in Payroll)	Payroll	300.00
	Meeting Hosting Fee 11/22/21 (included in payroll)	Payroll	0.00
Director Fees	Regular Meeting 11/22/21 Swartfager, Dangler, Noack, Arcidiacono	Payroll	\$400.00
CBIZ	Valuation and Report Development	10721	\$2000.00
Cranmer Engineering	GDK0035 Colilert P/A 18hr	10722	\$65.00
AT&T Security	Ph 530-525-1120 162	10720	\$99.20
AT&T Security	Ph 530-525-1309 367	10720	\$104.07
Liberty Energy	Old Well Acct# 88513447	10723	\$52.66
Liberty Energy	New Well Acct# 88549765	10723	\$473.00
State and Fed. Taxes	Payroll Taxes (pd. by payroll Co.) 11/15/21	Auto	\$1092.60
Verizon	Services for October 2021 (Autopay)	Auto	\$45.50
<b>Total Bills and Charges</b>			<b>\$7742.03</b>

**Bills/Charges & Transfer Approved This Meeting**

On a motion of Director Swartfager and seconded by Director Arcidiacono the bills and charges were approved by a vote of 4 to 0.

**C. Water Sample Analysis “Cranmer Laboratory” November 2021**

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 590 McKinney Rubicon Springs Rd. in McKinney Estates.

**D. District Agent G. Payne – “Monthly Report” November 2021**

The Secy./Treas. presented the District Agent’s Monthly Report. October 2021 Production 875,041 Gallons. #2 Well Water – Level: to be provided next week

The District Agent Payne discussed an issue with the placement of the proposed propane generator. Director Swartfager suggested looking into natural gas as an alternative.

Suggestions for a future line replacement project include Hilo and Bellevue. Farr West Engineering will provide a cost analysis of the proposed project.

Agent Payne will request a cost proposal from Sierra Controls to set up a radio transmission from the pump house to the tank in order to guarantee constant communication to the SCADA system. Currently, Verizon and AT&T are unreliable.

For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

**General Discussion**

- District Agent to call Tapco regarding installation of bollards in the spring
- Note: AB339 excludes special districts from mandatory video conferencing.

**E. Adjournment**

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Arcidiacono the meeting was declared adjourned, at 8:17 am by a vote of 4 to 0. The next regularly scheduled meeting will be held on Friday December 24, 2021 at 8:00 A.M. at the regular meeting place.

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Jerry Swartfager  
President

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Karla Gunter  
Secretary/Treasurer

# Addendum A

## Agent's Report

<b>Date</b> 11/18/2021	
<b>Well #2 Meter Reading</b>	<b>1st</b> 3,499,881   <b>15th</b> 3,800,681
<b>Gallons Produced</b>	300,800
<b>Booster #1</b> 18776	<b>Booster #2</b> 17741   <b>Booster #3</b> 657
<b>Power Meter Reading</b>	<b>Date</b>   <b>Well # 1</b>
	<b>Date</b> 11/15/2021   <b>Well # 2</b> forgot to read
<b>Water Samples</b>	
<b>Date</b>	<b>Location</b>
11/2/2021	Bac-T 590 McKinney Rubicon Springs Rd.
	Other
<b>Work Performed</b>	
<b>Observations</b>	
<b>Date</b> 11/15/2021	Well #1 Inspection All Alarms Tested via phone
11/15/2021	Well # 2 Inspection All Alarms Tested OK
	Tank Inspection Secure
11/15/2020	All Alarms Tested
	Water line location/USA
10/26/2021	6431 Marla Ct. - Bear box installation
	Water Shut Off/On
	Leaks Reported
	Leaks Repaired
	Valve Box Repaired
Various	Hydrants Flushed   System Shutdown   System Flush NTFPD Checking   Associated Valves
	Valves Exercised   New valve installation
11/15/2021	various
	Well # 2 Water level Low for month 25.1   Dynamic 5 min. recovery
11/15/2021	Generator Inspection/Test run   Genset ran.
	Customer Complaints
	DHS Projects   None
	Other
11/3/2021	Phone meetings with generator vendor to replace generator
11/10/2021	Phone meeting with Sierra Controls regarding SCADA system
10/18/2021	Waterline inspection @ 500 McKinney Rubicon
10/26/2021	USA - 6431 Marla Ct. for bear box installation

rev. 1-12-11 tw

# Addendum B

## TIME SHEET

TIME PERIOD 10/15/2021 – 11/15/2021

MCKINNEY WATER DISTRICT

District Office  
103 Simmons Way  
Folsom, CA 95630  
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
10/18/2021	2	WATERLINE INSPECTION AND MEETING WITH CONTRACTOR AT 500 MCKINNEY RUBICON. – NEW CONSTRUCTION.
10/26/2021	1	USA @ 6431 MARLA CT. FOR BEAR BOX INSTALLATION.
11/3/2021	2	PHONE MEETINGS WITH GENERAC AND SIERRA WEST ELECTRIC AND SITE VISIT FOR POSSIBLE GENERATOR REPLACEMENT.
10/10/2021	1	PHONE MEETING WITH SIERRA CONTROLS REGARDING UPGRADE OF SCADA SYSTEM DUE TO POOR INTERNET.
<b>TOTAL HOURS</b>	<b>6</b>	

EMPLOYEE SIGNATURE: <i>Graham Payne</i>	DATE: 11/18/2021
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