

McKinney Water District El Dorado and Placer Counties

Board Meeting Minutes McKinney Water District Board of Directors Meeting January 24, 2025

Director Swartfager convened the McKinney Water District Board Meeting at 8:03 a.m. The meeting was held at 6453 McKinney Creek Rd. in McKinney Estates and via teleconference and Zoom.

Teleconference (855) 212-0212. Meeting ID: 963-145-770#.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent: None

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors held on December 27, 2024, was approved on a motion by Director Swartfager and seconded by Director Noack by unanimous vote.

OLD BUSINESS

- A. Rubicon & Bellevue Water Main Replacement** – Staff met with Dowl Engineering to clarify several items. These items are currently under snow and will be addressed as soon as the weather permits. The board agreed to have Dowl pull the permits and redesign the project into 4 phases instead of 2.
- B. Discussion To Initiate Plans to Resolve Low Water Pressure on Cascade Circle** –
The District Agent has received a quote for the purchase and installation of a Generac RG15090KNAC, 150KW, 480V 3 Phase, Natural Gas Generator. (See Addendum B) Graham discussed gas line installation. A permit will need to be pulled, and contact will be made with the Forest Service. The District Agent suggested moving the current generator to well #1 for fire control.
- On a motion of Director Swartfager and seconded by Director Dangler, the purchase of a new generator with a NTE of \$75,000 was approved by unanimous vote.
- C. Water Rate Study** – Sec/Treas. met with HDR Engineering for an update on the water rate study. A request was made to move the billing date from 4/1 to 5/1 to allow for the adoption of new water rates if approved.

NEW BUSINESS and MONTHLY REPORTS

A. Replacement of Secretary/Treasurer – Discuss employment options for replacement. Will the office equipment be provided by the district or will the new employee provide their own equipment? Hourly rate vs salary.

B. Reviewing Emergency Procedures for Wildfires – The District has an outline for an Emergency Procedure for Wildfires, flooding, outages, etc. It is expected to be updated by Mid-February.

C. Treasurer’s Report

The Board accepted the Treasurer’s Report as presented for December 2024 totaling - **\$1,050,237.53**

D. Bills/Charges and Transfers

The Board reviewed the Bills and Charges totaling **\$36,204.37**. On a motion of Director Swartfager and seconded by Director Dangler the bills and charges were approved by a unanimous vote

E. Water Sample and District Agent Report – January 2025

December 2024 water production was 776,843 Gallons.
Static, 28.5 Dynamic, 86.9 Static low for the month 23.6

Coliform/Fecal testing per the sample site plan came back negative. Samples were taken at 901 McKinney Rubicon Springs Rd

See Addendum A – District Agent Monthly Report for repairs, replacements, and detailed activities.

F. General Discussion

Request to move February 28th Board Meeting to February 21st. Request granted.

On a motion from Director Dangler, seconded by Director Noack, Director Swartfager was approved by unanimous vote to continue the appointment as President of the McKinney Water District Board of Directors for the 2025 term.

G. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Noack the meeting was declared adjourned, at 8:48 am by a unanimous vote. The next regularly scheduled meeting will be held on Friday, February 21, 2025, at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

Date 1/18/2025

Well #2 Meter Reading	1st 331,977	15th 841,229
Gallons Produced	509,252	
Booster #1 25761	Booster #2 25126	Booster #3 715
Power Meter Reading	Date	Well # 1
	Date 1/15/2025	Well # 2 97784

Water Samples

Date	Location
1/14/2025	Bac-T 901 McKinney Rubicon
	Well # 1
	Well # 2
	Other

Work Performed

Observations

Date	Observations
	Well # 1 Flushing/Inspection All alarms tested Inaccessible SCADA
1/14/2025	Well # 2 Inspection All alarms tested Yes
1/14/2025	Tank Inspection All alarms tested Inaccessible SCADA
	Water line location/USA
	Water Shut Off/On
	Leaks Reported
	Leaks Repaired
	Valve Box Repaired none
	Hydrants Flushed none
	No hydrants flushed due to freezing conditions
	Valves Exercised none
	None due to freezing conditions
1/14/2025	Well # 2 Water level Static 28.5 Dynamic 86.9 Static low for month 23.6
1/14/2025	Generator Inspection/Test run ok
	Customer Complaints none
	DHS Projects none
	Other
12/28	Investigation and work on pressure issue @ 766 Cascade Circle
12/30	Meeting w/ DOWL regarding waterline project in Reno
1/14	Meeting w/ Electrical contractor at Well #2 for Generator Quote
1/14	Meeting w/ Electrical contractor at Well #2 for Generator Quote
1/15	SCADA Issues at Well #2 - Issues resolved - flow meter issue

rev. 1-12-11 tw

Addendum B

SIERRA WEST ELECTRICAL, LLC.

PROPOSAL



13011 Erin Drive
Auburn, California 95603
(916) 591-3350
License. # C10 1050570

Submitted to:
Graham Payne
McKinney WD
P. O. Box 646
Tahoma, CA. 96142

**Job Name: McKinney Water
Treatment Plant Generator**

Phone: 530 205-5335	Date: January 17, 2025	Job Location: 901 McKinney Creek, Tahoma, CA
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Provide and install all labor & material for the following SOW:

- Provide and install Generac RG15090KNAC, 150KW, 480V 3 Phase, Natural Gas Generator
- Provide and install a new Generac RTSW200K3, 200A, 480V, 3 Phase Auto Transfer Switch
- Pour 10' x 5' concrete pad for generator
- Remove existing 200A Manual Transfer Switch and Receptacle.
- Install 3" PVC conduit and #250MCM + #4 ground wire from generator to ATS
- Provide Gradall forklift to off load generator onto new concrete pad.

Excludes: Trenching for electrical and natural gas line.
Installing gas line.
Permits

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Sixty-Six Thousand Three Hundred Five **\$66,305.00**

Payment to be made as follows:

Net 30 days

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Authorized
Signature: _____

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ **Date:** _____