

McKinney Water District El Dorado and Placer Counties

Board Meeting Minutes

McKinney Water District Board of Directors Meeting July 23, 2021

The McKinney Water District Board Meeting was convened by Director Swartfager at 7:58 am. The meeting was held at 6453 McKinney Creek Rd. in McKinney Estates and via teleconference. (855) 212-0212. Meeting ID: 963-145-770#.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent:

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held June 25, 2021 was approved on a motion by Director Swartfager and seconded by Director Noack by a vote of 5 to 0.

OLD BUSINESS

A. Water Bill Collection Totals for June 2021

The District has received \$68,834.00 in water bills as of July 20, 2021.

The Delinquent and Standby Charges were submitted to the respective counties for collection on 7/22/21. A change in billing policy will instituted before the next billing cycle to change the due date from June 30th to May 31st of each year.

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer's Report

Financial Institution	Acct#	Date	Amount
El Dorado Savings	Checking	As of 7/20/21	\$102,147.99
El Dorado Savings	Savings	As of 7/20/21	\$152,703.52
El Dorado Savings	CD maturity 3/19/22	As of 6/30/21	\$100,071.25
Bank of the West	Checking	As of 6/30/21	\$5,101.00
Bank of the West	Savings	As of 6/30/21	\$244,199.66
US Bank	Savings	As of 6/30/21	\$226,605.64
Bank Totals			\$830,829.06
Total Bills/Charges			\$8903.92
Bank Totals - Less B&C			\$821,925.14
Notes			
Rec'd Placer Co.	Auto deposit to checking		None
Rec'd El Dorado Co.			None

B. Bills, Charges and Transfers

Vendor Name	Description of Service	Total Due
District Agent, Graham Payne	June 2021 – Monthly Flat Fee Includes Phone and Meeting Attendance	\$1,110.00
Sec/Treas. K. Gunter	Services for July 2021	\$2,000.00
District Agent – G.Payne	Misc. Additional Work (included in Payroll)	\$1000.00
LAFCO	LAFCO Fee's 2021-2022	\$117.81
Cranmer Engineering	GDG0493 and GDC0566	\$105.00
Karla Gunter	Office Supplies \$1.34, teleconference \$35.50 (April, May and June 2021) Copy of Map \$2.71. Mileage for June Meeting \$119.84	\$159.39
Mike Berreyesa Excavating	Inv#1248 (6620 Knobcone valve replacement) Inv.#1249 (6640 Knobcone, valve replacement)	\$2853.25
USA 811	Annual Fee	\$150.00
Liberty Energy "Old Well"	Acct# 88513447	\$38.61
Liberty Energy "New"	Acct# 88549765	\$679.37
AT&T Security Phone	Ph 530-525-1120 162	\$99.94
AT&T Security Phone	Ph 530-525-1309 367 Credit of \$104.62	00.00
State and Fed. Taxes	June 2021 Payroll Taxes (pd. by payroll Co.)	0.00
Verizon	Services for June 2021 (Autopay)	\$45.55
Jerry Swartfager	Meeting Hosting Fee 7/23/21 (included in payroll)	\$45.00
Director Fees	Regular Meeting 7/23/21 Swartfager, Cotner, Dangler, Noack, Arcidiacono	\$500.00
Total Bills and Charges		\$8903.92

Bills/Charges & Transfer Approved This Meeting

On a motion of Director Swartfager and seconded by Director Cotner the bills and charges were approved by a vote of 5 to 0.

C. Update - Five Year Audit

The Secretary/Treasurer has provided documentation to Fechter & Company Certified Public Accountants for review. The CPA's will meet with Karla Gunter and any interested Board Members at the Opening Conference Zoom Meeting on July 27th to begin the audit.

D. Water Sample Analysis "Cranmer Laboratory" July 2021

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 901 McKinney Rubicon Springs Rd. in McKinney Estates.

E. District Agent G. Payne – "Monthly Report" July 2021

The Secy./Treas. presented the District Agent's Monthly Report. June, 2021 Production 2,341,303 Gallons. #2 Well Water – Level: Static 28.4 Dynamic 83.2 Five-minute recovery 41.9 Low for the month 23.6
For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

F. General Discussion

FYI – Brown Act Update: After September 30th, "Any local agency meetings taking place after that time must ensure physical public access to all meeting locations."

G. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Noack the meeting was declared adjourned, at 8:14 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on Friday August 27, 2021 at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

Date	7/15/2021
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Well #2 Meter Reading	1st	3,528,050	15th	4,609,222	
Gallons Produced	1,081,172				
Booster #1	19459	Booster #2	18454	Booster #3	641
Power Meter Reading	Date	7/19/2021	Well # 1		
	Date	7/19/2021	Well # 2	91493	

Water Samples

Date	Location
7/13/2021	Bac-T 901 McKinney Rubicon Rd.
	Other

Work Performed

Observations

Date	Work Performed	Observations
7/7/2021	Well # 1 Flushing/Inspection	All Alarms Tested Ok
7/7/2021	Well # 2 Inspection	All Alarms Tested OK
7/7/2021	Tank Inspection	Secure All Alarms Tested Ok
6/17/2021	Water line location/USA Rubicon Trail and Evergreen - End of system - County Work	
	Water Shut Off/On	
	Leaks Reported	
	Leaks Repaired	
	Valve Box Repaired	
7/11/2021	Hydrants Flushed	System Shutdown Numerous System Flush All Associated Valves
7/11/2021	Valves Exercised	Mckinney Ct & Springs, Bellevue & Mckinney Rd
7/14/2021	Well # 2 Water level	28.4 Dynamic 83.2 23.6 5 min. recovery 41.9
7/14/2021	Generator Inspection/Test run	Genset ran.
	Customer Complaints	
7/7/2021	DHS Projects	CDPH System Inspection. - Every 2 years All Well
	Other	
6/20/2021	Valve Location @ 6640 Knobcone	
6/29/2021	Shutoff valve work @ 6640 Knobcone	
6/30/2021	Valve Location @ 6620 Knobcone	
7/3/2021	Valve Location @ 6620 Knobcone	
7/7/2021	Shutoff valve work @ 6620 Knobcone	

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Addendum B

TIME SHEET

TIME PERIOD 6/15/2021 – 7/15/2021

MCKINNEY WATER DISTRICT

District Office
103 Simmons Way
Folsom, CA 95630
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
6/17/2021	1	USA @ END OF EVERGREEN @ RUBICON TRAIL FOR COUNTY
6/20/2021	1	VALVE LOCATION FOR SHUTOFF @ 6640 KNOBCONE
6/29/2021	4	VALVE DIGUP AND REPLACEMENT @ 6630 & 6640 KNOBCONE
6/30/2021	1	VALVE LOCATION FOR SHUTOFF @ 6620 KNOBCONE
7/3/2021	1	DIG FOR VALVE LOCATION @ 6620 KNOBCONE
7/5/2021	3	CLEANUP AT WELL SHED AND TANK FOR CDPH INSPECTION
7/7/2021	6	VALVE DIGUP AND REPLACEMENT @ 555 MCKINNEY RUBICON & 6620 KNOBCONE
7/7/2021	3	CDPH SYSTEM INSPECTION – EVERY 2 YEARS
TOTAL HOURS	20	

EMPLOYEE SIGNATURE: <i>Graham Payne</i>	DATE: 7/20/2021
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