

McKinney Water District El Dorado and Placer Counties

Meeting Minutes

McKinney Water District Board of Directors Meeting December 20, 2019

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:00 am. The meeting was held at 6453 McKinney Creek Rd. in McKinney Estates and via teleconference.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent: None

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors, held November 22, 2019 was approved on a motion by Director Swartfager and seconded by Director Cotner by a vote of 5 to 0.

OLD BUSINESS

A. Map Survey Update

All the survey points have been collected, processed and delivered to Graham. The Board has requested both a hard copy and on-line access to the survey map.

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer's Report

Financial Institution	Acct#	Date	Amount
El Dorado Savings	Checking	As of 12/18/19	23,310.41
El Dorado Savings	Savings	As of 12/18/19	208,352.17
Bank of the West	Checking	As of 11/30/19	101.00
Bank of the West	Savings	As of 11/30/19	20,173.89
US Bank	Savings	As of 11/30/19	226,489.91
Bank Totals			478,427.38
Total Bills/Charges			15,656.99
Bank Totals - Less B&C			462,770.39
Notes			
Rec'd Placer Co.			
Rec'd El Dorado Co.			
Uncashed Checks			

B. Bills and Charges

Vendor Name	Description of Service	Total Due
District Agent, Graham Payne	November 2019 – Monthly Flat Fee Inv#286	\$1000.00
Sec/Treas. K. Gunter	December 2019	\$1,800.00
District Agent – G. Payne	Cell Phone Reimbursement, Meeting Attendance, Diesel #287 \$158.90 #288 Misc. duties.\$450.00	\$608.90
Cranmer Engineering	GBL0328	\$40.00
Liberty Energy "Old Well"	Acct# 88513447 -	\$36.76
Liberty Energy "New"	Acct# 88549765	\$241.39
AT&T Security Phone	Ph 530-525-1120 162	\$86.95
AT&T Security Phone	Ph 530-525-1309 367	\$86.95
CWRCB	Water System Annual Fee	\$1,623.60
CRWA	Annual CRWA Membership	\$545.00
State and Fed. Taxes	November 2019 Payroll Taxes	\$662.21
Farr West Engineering	Map Survey	\$8215.00
Karla Gunter	Mileage November 2019 Board Meeting \$115.56 – Verizon Service \$45.08. Teleconference \$4.59,	\$165.23
Jerry Swartfager	Meeting Hosting Fee	\$45.00
Director Fees	Regular Meeting 12/20/19 Swartfager, Cotner, Dangler, Noack, Arcidiacono	\$500.00
Total Bills and Charges		\$15,656.99

Bills/Charges & Transfer Approved This Meeting

On a motion of Director Swartfager and seconded by Director Cotner the bills and charges were approved by a vote of 5 to 0.

C. Water Sample Analysis “Cranmer Laboratory” December 2019

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at the 6710 Springs Ct. in McKinney Estates.

Nitrate and Nitrite testing will be completed 12/24/19.

D. District Agent G. Payne – “Monthly Report” December 2019

The Secy./Treas. presented the District Agent’s Monthly Report. November 2019 Production 444936 Gallons. #2 Well Water – Level: Static 8.5 Dynamic 69.5 Five-minute recovery 22.3 For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report.

E. General Discussion

Line Replacement discussions included Bellevue to Hilo. District Agent Payne will review District Survey Map to made determination

Secretary/Treasurer will contact Website Compliance Consultant to determine and implement 2020 Brown Act regulations.

F. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Cotner the meeting was declared adjourned, at 8:19 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on January 24, 2020 at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

Date	12/15/2019		
Well #2 Meter Reading	1st	2,920,617	15th 3,140,001
Gallons Produced	219,384		
Booster #1	17545	Booster #2	16426 Booster # 639
Power Meter Reading	Date	12/15/2019	Well # 1
	Date	12/15/2019	Well # 2 45955
Water Samples			
Date	Location		
12/5/2019	Bac-T	6710 Springs Ct.	
	Other		
Work Performed			
	Observations		
Date	Well # 1 Flushing/Inspection		
	All Alarms Tested via phone		
12/16/2019	Well # 2 Inspection		
		All Alarms Tested	OK
	Tank Inspection	Secure	
		All Alarms Tested	
	Water line location/USA		
12/9/2019	7000 Hilo Ave		
	Water Shut Off/On		
	Leaks Reported		
	Leaks Repaired		
	Valve Box Repaired		
12/1/2019	Hydrants Flushed	Various	
	Valves Exercised	New valve installation	
		Numerous - Forgot to record. OOPS	
12/16/2019	Well # 2 Water level	Dynamic	
	Low for month	5 min. recovery	
12/16/2019	Generator Inspection/Test run	Genset ran.	
	Customer Complaints		
	DHS Projects	None	
	Other		
11/26/2019	Meet with Farr West Eng. Regarding mapping		
12/1/2019	Cleanup around wells and tanks		
12/9/2019	USA at 7000 Hilo Ave for Bear Box install		

Addendum B

Graham Payne
 P. O. Box 646
 Tahoma, Ca. 96142
 530-307-9032
 WSPSGraham@gmail.com
 Phone # 530-525-1023

Invoice

Invoice #: 286
 Invoice Date: 12/15/2019
 Due Date: 1/15/2020
 Project:
 P.O. Number:

Bill To:
McKinney Water District 103 Simmons Way Folsom, CA 95630 USA

Item #	Service Date	Description	Amount
1	11/1/2019	Monthly District Agent Fees - 11/1/2019 - 11/30/2019	1,000.00
Total			\$1,000.00
Balance Due			\$1,000.00

Graham Payne
P. O. Box 646
Tahoma, Ca. 96142
530-307-9032
WSPSGraham@gmail.com
Phone # 530-525-1023

Invoice

Date: 12/15/2019
Invoice # 287

Bill To
McKinney Water District 103 Simmons Way Folsom, CA 95630 USA

P.O. No.	Terms	Project
	Net 30	

Item #	Date	Description	Hours	Amount
1	11/22/2019	Monthly Board Meeting		50.00
2	11/15/2019	Monthly Cell phone fees for District Agent		60.00
3	12/1/2019	Purchase of Diesel for Generator		48.90

Total \$158.90

Please remit to above address.

Payments/Credits	\$0.00
Balance Due	\$158.90

Graham Payne
 P. O. Box 646
 Tahoma, Ca. 96142
 530-307-9032
 WSPSGraham@gmail.com
 Phone # 530-525-1023

Invoice

Date: 12/15/2019

Invoice # 288

Bill To

McKinney Water District
 103 Simmons Way
 Folsom, CA 95630
 USA

P.O. No.	Terms	Project
	Net 30	

Item #	Date		Hours	Amount
1	11-26-19	Hourly Rate Meeting with Farr West Engineering regarding survey project	5.0	\$250.00
2	12-1-19	Hourly Rate Cleanup around well sheds and tanks for winter season	2.5	\$150.00
3	12-9-19	Hourly Rate USA at 7000 Hilo for Bear Box install	1.0	\$50.00

Total \$450.00

Please remit to above address.

Payments/Credits

Balance Due \$450.00